

**HENC Agenda**  
**1/12/06**

- I. Hawaii Schools Digital Media (HSDM) Grants 2005-06
  - 63 Applications, funded \$60,000 to 58 projects statewide
  
- II. Office of Information Practices (OIP) Letter
  - HENC not a public agency
  - 2004 and 2005 HENC meeting agendas and notes on the web
  
- III. Cable Needs Assessment Update
  - Proposal Accepted
  - Survey Instrument Discussion
  
- IV. EA Update
  - 2006 Core Funding Recommendations
  - 2005 EA update
  
- V. Cable Television
  - CAC Agenda
  - Olelo 6th Channel

## **HENC Meeting Notes**

1/12/06

Those attending: Arnold Kishii, David Lassner, Geriann Hong, Garret Yoshimi, and Marlon Wedemeyer.

### **I. HAWAII SCHOOLS DIGITAL MEDIA (HSDM) GRANTS 2005-06.**

An overview of the awardees for the 2005-06 HSDM grants was reviewed. The grants drew 63 applications from public and private schools. Of the applications HAIIS funded 58 projects for a total of \$60,000.

### **II. OFFICE OF INFORMATION PRACTICES (OIP) LETTER.**

HENC has received a copy of a letter dated December 30, 2005 from the state Office of Information Practices relating to a previous request for HENC information which had been made on August 17, 2005.

On page three of the letter, OIP makes the following statement:

"The HENC manages educational access awards to educational institutions, including the UH and the DOE, but these awards are funded not by taxpayers' monies but by the access fees collected by Olelo, which was deemed not to be and "agency" in Olelo (The Corporation for Community Television V. Office of Information Practices, Civ. No. 041520-08 Haw. 1st Cir. Ct., June 30, 2005). Finally, we find that neither the HENC's mission nor its management of educational access awards is a "required function of any government agency."

It was noted that the 2004 and 2005 agendas and meeting notes are on the HENC website.

### **III. CABLE NEEDS ASSESSMENT UPDATE.**

Progress has been made on the Educational Access needs assessment approved last year. A proposal from local research and polling firm QMark has been accepted and work is underway. The project proposes a survey of up to 2100 Hawaii residents via telephone. The first draft of the survey instrument has been prepared for review. The project is expected to take 13 weeks to complete.

### **IV. EDUCATIONAL ACCESS (EA) UPDATE.**

HENC was advised of the pending 2006 plan for EA funding. Because the 2006 plan is required before the actual funding amount is allotted from Olelo, the group made recommendations to fund the plan's core recommendations at levels established during 2005.

Using these guidelines, the 2006 EA core funding would be as follows:

Department of Education, State of Hawaii, \$369,903; Hawaii Association of Independent Schools, \$68,750; and, the University of Hawaii, \$433,096.

2005 Educational Access Update.

At meeting time the final numbers for hours of EA programming for 2005 were not yet due from the UH or DOE (deadline for numbers is January 15, 2006). Since the channels have regular hours each year the programming hours is not expected to change substantially.

## **V. CABLE TELEVISION.**

The Cable Access Committee's agenda for the January 19, 2006 was discussed. In the "pending matters" section of the CAC agenda it is mentioned that statewide public comment meetings regarding PEG access and a proposed Request for Proposals (RFP) for future PEG contracts under the state procurement code will be held.

While HENC remains in support of the existing Oahu EA agreement, it seems advisable that each of the EA programming entities should closely follow any information that is provided in future DCCA announcements regarding input, possible procurement and RFP notices. Related information can be found at: <http://www.hawaii.gov/dcca/areas/catv>

Olelo 6th Channel.

It was noted that Olelo was granted a sixth analog channel for a one year period. Notably the Decision and Order dated 12/28/05 stated that Olelo--for the granting of one additional analog channel for a one year probationary period--had declined Oceanic's offer of: one digital channel and three Video On Demand channels, 200 hours video storage, conversion training for staff, transport of signal, free digital converter boxes for constituents and the statewide cablecast of legislative sessions.

There was no other business and the meeting was adjourned at 5:10 PM.

**HENC Agenda**  
**August 10, 2006**

1. Distance Learning Needs Assessment Survey
  - Highlights
  - OK, to finalize
  - Schedule for Qmark Presentation
  - Release Schedule
  
2. Educational Access
  - 2006 Funding
  - HSDM Grants
  - Discussion on Supplemental Use
  
3. Cable Access Committee update
  - Hawaiian Telcom Cable TV Franchise
  - RFP Procurement Process
  - Upcoming Public Hearings
  
4. Scope of Service Statements
  - Review of DOE Statement
  - Review of UH Statement
  - Review of Management/Oversight Statement
  - OK to Release

## **HENC Meeting Notes**

**August 10, 2006**

Attending: Robert Witt, Geriann Hong, David Lassner, Marlon Wedemeyer, Hae Okimoto (excused early).

### **1. Distance Learning Needs Assessment Survey**

The draft of the distance learning needs assessment commissioned by HAIS/HENC was selectively reviewed. A PDF of the draft document was earlier circulated to HENC for their review.

Qmark is seeking any concluding input/recommendations and the approval to finalize and print the report document. The massive data collected and the 40+ page draft report was a huge undertaking and the results are encouraging but can also be overwhelming. It was suggested that since the contractor was much more in tune with the entirety of the data that we ask Qmark to spotlight 5-6 significant conclusions for the study.

In the future we also hope to schedule a Qmark presentation (or a series of presentations--which they are open to providing). The final document will be released when the above objectives are completed.

### **2. Educational Access**

An update of the expenditures of the Educational Access funding for 2006 was reviewed. The total funding for the current year amounts to \$1,055,106. Previous planning makes provisions to expend all but \$164,962. It was decided to fund \$60,000 to the Hawaii Schools Digital Media grants for the 2006-07 school year. Programming proposals will be compiled to expend the remaining funds for supplemental programming for both Channel 55 and 56. This programming and the expenditures will be detailed in future EA reports.

### **3. Cable Access Committee (CAC) update**

The state Cable Access Committee held a meeting on August 10 to discuss a number of issues emerging the state cable TV including:

#### **A. Hawaiian Telcom Cable TV (HTCTV) Franchise**

Public hearings for the pending application are complete. The Department of Commerce and Consumer Affairs (DCCA) has 120 days from the May 5 applications date to make a decision and sees no problem with meeting this timeframe. At the CAC meeting Lester Chu of HTCTV presented an overview to the committee and answered questions. Among the questions were statements confirming the 6 PEG channels and the promise of capital contributions to the PEGs. The DCCA Director noted the seeming INET shortcomings to which the HTCTV response was that they will be using their existing right of way for which they currently pay and that their application is consistent with current industry

cable trends nationwide. All public hearing comments, both written and verbal, are available on the DCCA Cable TV website. (<http://www.hawaii.gov/dcca/areas/catv/>)

### **B. RFP Procurement Progress**

By now those involved understand that DCCA has been asked to follow state procurement laws for the selection and funding of PEG provisions in each county. To date DCCA reports that they have met with: each of the PEGs, the UH, the DOE and contacted the Mayors of all islands as well as interested legislators to discuss the process.

The cable TV division has asked each of the existing PEGs to define their scope of all services--including their affiliates. Subsequently HENC has been asked to provide a complete scope of present services by August 14, 2006.

### **C. DCCA RFP Timeline**

For the RFP process public comment meetings will be held on all islands starting in mid/late September 2006. According to comments at the meeting the pre-release information will seek answers to questions like: how things can be done differently, or if PEG should stay consolidated?

Following the hearings a draft RFP will be assembled and reviewed by the CAC in the October/November timeframe and DCCA hopes to have a final RFP by year end 2006. They hope to have vendor(s) selection by May 1, 2007 to allow for a two month transition through the June 30, 2007 deadline given by the procurement office.

CAC was informed that they expect everything to be contested at every turn (ex. State Policy Procurement Board has already been petitioned by Akaku to review the RFP decision) which may slow the timetable.

### **4. EA Scope of Service Statements**

Those attending the HENC meeting reviewed the seven pages of bulleted points that have been assembled to help with the defining of the services for Oahu's E portion of the RFP. The notes included the workings of both Channel 55 and 56 as well as the administrative functions provided by HENC. It was agreed that the list was inclusive and that it should be provided to Olelo as soon as possible to meet their approaching deadline with the DCCA.

Robert Witt reported that Cecilia Domingo after 8 years has left the employ of Hawaii Association of Independent Schools. She will be missed at HAIS as well as with the administration of the Digital Media grants.

The meeting was adjourned at 5:10PM