Guidelines for the Initial Request for Educational Programming Consultation/Funding

For the calendar year 2001 funds have been appropriated for what has been termed Supplemental Programming for Education. The three State entities which oversee each of the accredited sectors of K-12 (DOE), Higher Education (UH) and Hawaii's Association of Independent Schools (HAIS) have been allocated a limited amount of funding for cable programming. With the designated funds each of these entities have been charged with the responsibility to encourage the production of educational programming in their own sectors within the State of Hawaii. Any programming funded must be outside of the entities planned programming activities as defined in the Educational Access Plan for the Year 2001.

There are no established deadlines for submission of this funding request--but applicants should understand that funds are limited. All applications that are submitted will be reviewed within six weeks of receipt and responded to with an answer as to the status of funding for the project. The funds will be dispensed based on the perceived value of the programming to the respective audiences as they relate to either of the two educational programming cable channels (Channel 55 and 56). Everyone that receives Supplemental Programming funding under the current Educational Access Agreement should complete this form.

In short, we encourage you to complete this form to apply for the Supplemental Programming funding. Likewise we would also be happy to consult with you on your proposed project (maybe you are not quite ready for primetime). We believe this information vehicle will aid everyone that completes the form--and assist education as a whole by opening the channels for possible collaboration.

Directions for Completing the form:

Item #1. Identify your project name or title.

Item #2. List the name of the person who is the primary contact for this project.

Item #3. Complete the mailing address for the primary contact.

Item #4. Insert City, State and Zip Code for the primary Contact.

Item #5. List the best phone & fax numbers and an email address for the project.

Item #6. Compose a concise description of your project's proposed programming. Attach one additional page if more space is necessary.

Item #7. Insert the dollar amount of your funding request.

Item #8. Check whether your programming will be an individual show or a series. If it is a series complete the proposed frequency and number of shows in the blank provided.

Item #9. Check whether your proposed programming will focus on instruction or issues that relate to education.

Item #10. Complete your estimated date of programming completion and when you would like to see it premiere. If the program is likely to be time sensitive check yes and describe why.

Item #11. Check the one sector that best describes your intended viewing audience.

Upon Completing the form submit it to the following name and address:

Marlon Wedemeyer
Program Director
Hawaii Educational Networking Consortium (HENC)
2532 Correa Road, Building 37
Honolulu, Hawaii 96822

Phone: (808) 956-2776 - Fax: (808) 956-9966
Initial Request for Educational Programming Consultation/Funding

1. Project/Program Title

2. Primary Contact Name

3. Mailing Address

4. City/State/Zip

5. Phone                                    Fax                                    Email Address

6. Description of proposed programming (attach ONE page if additional space is needed):

7. Amount of Funding Requested: ___________ Date: __________________

8. Program of Type
   Is this programming envisioned as an Individual Program or a Series?
   __ Individual Program
   __ Series               Frequency of Series/No. of Shows: ___________ /

9. Subject Area
   This program will primarily address:
   __ Education Instruction   __ Education Issues

10. Preferred Time of Cable Cast
    Ideal timeframe for premiere of programming: _________________________________

    Is this program time-sensitive in nature? __ No.  __ Yes (if yes describe) ___________

11. Sector
    This program will be intended for the following viewing audience:
    __ K-12    __ Higher Education    __ Private School    __ Other ____________________