Library Senate Executive Board
Meeting Minutes
May 13, 2014, Hamilton Library, Yap Room

Present: Jan Sung (Chair), Susan Johnson (Vice-Chair), Asako Shiba (recording), Carolyn Dennison (Elections), Monica Ghosh (UHPA)

Absent: David Flynn (MFS)

Convened at: 10:35 a.m

1. Approval of Minutes
   a. The minutes of the April 8, 2014 LSEB meeting were approved.

2. Reports
   a. Chair – J. Sung
      i. ACCFSC invites the two final UH presidential candidates to the May 16 meeting. ACCFSC members were asked to submit questions to them if any; LSEB decided not to submit any questions. Sung will attend the May 16 meeting.
      ii. Sent an email with LSEB’s comment to Sinclair regarding the Guidelines for Internal Transfers of Faculty.
   b. Vice-Chair – S. Johnson
      i. No report
   c. Secretary – A. Shiba
      i. No report
   d. Elections – C. Dennison
      i. Change of committee membership: Nackil Sung was elected to be a member to replace Ni. The committee will discuss who will be the new chair soon.
      ii. Upcoming elections include selection of a couple of LSEB officers (by June 22) as well as votes on revised Elections Committee Policies and Procedures (revisions need to be done first).
      iii. It was a busy year with some extra elections.
   e. MFS – Flynn
      i. A brief note of the latest MFS meeting was sent to libfac-l on May 7.
   f. UHPA – Ghosh
      i. No one from the Library has shown an interest in serving as an UPHA representative after Rutter’s term ends on May 31. Ghosh is willing to serve another term.

3. Old Business – none

4. New Business
   a. Library faculty’s services on campus-wide committees
      i. LSEB identified the issue of lack of Library faculty’s participation in campus-wide services, given the facts that one of the two Library representative positions for MFS has been open and that no one has stepped up to serve as
another UHPA representative. As possible causes, LSEB discussed failure of training of incoming faculty and uncertainty that junior faculty may have as to what the participation in campus-wide services entails.

ii. LSEB decided to host a brown bag on the topic for junior faculty but to wait until some more new faculty librarians will be on board, likely Fall semester. Library faculty members who have experience serving on campus-wide committees, etc. will be invited as speakers.

Meeting Adjourned at: 11:04 a.m.

Next Meeting: June 10, 2014, 10:30 am, Yap Room