Library Senate Executive Board  
Meeting Minutes  
September 9, 2014, Hamilton Library, Administration Conference Room

Present: Susan Johnson (Chair), Monica Ghosh (Vice-Chair), Carolyn Dennison (recording), Nackil Sung (Elections), David Flynn (MFS), Michael Chopey (UHPA)

Convened at: 10:34 a.m.

1. Approval of Minutes
   a. The minutes of the August 12, 2014 LSEB meeting were approved as corrected.

2. Reports
   a. Chair – S. Johnson — no report
   b. Vice-Chair M. Ghosh
      i. Reported on the All Campus Council of Faculty Senate Chairs (ACCFSC) retreat on September 5, 2014.
   c. Secretary – C. Dennison
      i. The November LSEB meeting has been rescheduled to Wednesday, November 12, 10:30-12:00.
      ii. Library Senate Web Site
           1. Errors for the web site were identified. Dennison will correct them.
           2. The Documents and Resources section includes documents that are no longer in force. Dennison will work with Sung to remove links to those documents and possibly make them available in a separate section of the web site.
   d. Elections – N. Sung — no report
   e. MFS – D. Flynn
      i. Attended Committee on Student Affairs meeting.
   f. UHPA – M. Chopey
      i. The contract for 2015-2017 was ratified.
      ii. The UHPA representatives have reached out to new faculty about UHPA membership.

3. Old Business
   a. At-Large Member for LSEB
      i. After some discussion, LSEB agreed not to pursue the suggestion of adding an elected at-large member to the executive board.

4. New Business
   a. Post-Sabbatical Presentation Request – M. Ghosh
      i. On August 25, 2014, Gwen Sinclair, Interim Associate University Librarian, sent an email to faculty about a decision made by the Library Leadership Team to have those returning from sabbatical give a presentation. The emailed announcement seemed to imply that approval for a sabbatical request would be contingent on making a post-sabbatical presentation.
ii. After some discussion about the issue, LSEB and the UHPA representatives agreed this issue is not one for the Senate since it is a contract issue.

iii. Action Item: Chopey and Ghosh, as UHPA representatives, will draft a response to Sinclair’s August 25, 2014 email. They will send the draft to LSEB before sending it to Sinclair.

b. Senate Chair Vacancy – S. Johnson
   i. With Johnson’s departure from the Library at the end of September, Ghosh will become chair, effective September 30, 2014. Ghosh will serve out Johnson’s term and then serve her term as chair.
   ii. Per the Senate’s by-laws, the chair will appoint someone to fill vacant vice-chair position. The replacement will need the approval of the LSEB.

Meeting Adjourned at: 11:58 a.m.

Next Meeting: October 14, 2014, 10:30 am, Yap Room