Library Senate Executive Board
Meeting Minutes
April 14, 2015

Present: Amy Carlson, Mike Chopey, Carolyn Dennison, David Flynn, Ted Kwok, Nackil Sung

Convened at: 10:34 am

1. Approval of minutes

The minutes of the March 10, 2015 LSEB meeting were approved.

2. Reports


b. Vice-Chair – A. Carlson: No report.

c. Secretary – C. Dennison

1) Since Dennison will be away for a conference from May 15 to 21, she will not be able to attend the Library Senate’s May 19 meeting if one is held. If there is a meeting, the first order of business will be the election of a secretary pro tem.

2) LSEB agreed to change settings libfac-l, libsen-l, and lseb-l to allow non-subscribers to post to those listservs with moderator confirmation. Primary reason for the change is to allow Library Administration and other staff members to send messages directly to all librarians via libfac-l.

d. Elections – N. Sung

An election for new election committee members will be conducted this month. New committee members need to be in place by May 1.

e. MFS – D. Flynn

A Manoa Faculty Senate meeting is scheduled for tomorrow (4/15/2015).

f. UHPA – M. Chopey: No report

3. Unfinished Business

There were no unfinished business items to discuss.
4. New Business

a. Appointment process of Department Heads

LSEB received a message on April 10, 2015 regarding possible misunderstandings of contractual requirements related to the appointment of department heads, and asked that the board consider bringing the issue to the full Library Senate.

LSEB reviewed Article XXIII of the collective bargaining agreement (CBA) and discussed what additional information may be needed before putting the issue on a Senate meeting agenda. LSEB agreed to first seek clarification from the UL.

Action Items
- Kwok will draft a message to Herold about this issue. He will send the draft to other members of LSEB for feedback first.
- Chopey may contact UHPA about this issue depending on Herold’s response.
- Kwok will inform Chantiny that LSEB is working on her request to take this issue before the Library Senate for discussion.

5. Next Week's Senate Meeting

Since there are no agenda items for the meeting, there will be no regularly scheduled Library Senate meeting on April 21, 2015.

Adjourned at: 11:52 a.m.

Next Meeting: May 12, 2015, 10:30 am, Yap Room