Meeting convened: 10:38

1. Approval of Minutes from the November 3, 2015 meeting
   Unusual formatting should be corrected. Approved.

2. Reports
   a. Chair (Ghosh)
      1. She reported on the ACCFSC meeting on 11/17/2015. President Lassner attended and answered questions including the appointment process for the System wide Vice President for Student Affairs, reorganization of the Office for Research Services (ORS), elimination of small programs on campus, and consensual relationships. Ghosh will send out re-organization plans and request for feedback on consensual relationships.
      2. LLT: Ghosh discussed conversations about Hawaii Artists and Architects at LLT, and suggested that, as the discussion evolves it may involve Library Senate in the future. Group discussed.

   b. Vice-Chair (Kleiber)
      No report.

   c. Secretary (Carlson)
      1. Updates to the website: minutes, resolution, me as secretary
      2. Question about full senate minutes. Decision: send to LSEB first, then send to the senate.
      3. Question about resolution: Resolution is part of minutes and the website. Carlson does not need to send out a separate email. No need to send out resolution, part of minutes and on website.

   d. Elections (Shiba)
      No report.

   e. MFS (Flynn/Minatodani)
      No report.

   f. UHPA (Chopey)
      1. No report.
      2. Concern brought up about the accuracy and currency of the Libsen and libfac listservs. The group discussed, and the secretary will send out a list of people to the group, and enable the command to verify names on the list.

3. Unfinished Business
   a. Final report from LARC on the evaluation of the UL
      Results of the evaluation survey were sent to LSEB. Memo duplicated, added statement of this year being web based and
added security, otherwise identical to what was used before. Ghosh will deliver to Library Senate members. Group discussed item 17, and process to alter survey. Secretary will send out thank you letters to members of the LARC, and to Erin Kim.

b. Discussion about process of AUL for IT:
Position Description for the AUL for IT was distributed at the November 30, 2015 LLT meeting. Group discussed emergency meeting set for December 9, 2015.
Decision: Ghosh will ask for an emergency meeting on 12/9/2015 if white paper available. If no white paper is available from the University Librarian, then hold the regularly scheduled Library Senate meeting on 12/15/2015.

4. New Business
   a. Discussion of level of participation on ACCFSC by Library Senate Chair. Group discussed the topics at the meeting, level of participation, and whether or not Library Senate Chair should continue to participate.
      Decisions: Continue to attend, since the Library Senate is a chartered senate.

   b. Parliamentary Procedures
      Discussion about Robert’s Rules…including procedural issues, participation, recognition, interruptions and a need for stronger order.
      Next senate meeting: Eleanor will send a motion to review parliamentary procedures.

   c. Tabled: Discussion and adoption of Flynn’s guide.

Adjourned: 12:37pm