Library Senate Executive Board  
March 1, 2016  
10:30 room 401

Convened: 10:30

Attendance: Ghosh (Chair), Chopey, Carlson, Kleiber, Minatodani, Shiba,

1. Approval of minutes:  
February 2, 2016 minutes approved.

2. Reports  
a. Chair:  
ACCFSC: Ghosh followed up regarding the ongoing Facilities issue with an email to the Library Senate. The re-organization should be completed by the end of the academic year, according to President Lassner. The group discussed the larger move of VC Cutshaw’s office, following her retirement. Ghosh will send out a link for the full documentation, and will forward the minutes to everyone when available. Other unfinished business at ACCFSC included consensual relationships, which UHPA is looking into. New business: system wide class room inventory for the Legislature. Ghosh will be taking notes at the next ACCFSC.

LLT: Vic Chair Kleiber will attend the March 7. 2016 LLT meeting. Administration has received the memo from the Library Senate regarding interim appointments to the AUL for IT and the Preservation Librarian, but has not moved forward on interim appointments. Topics at the most recent meeting included how committees are formed, how to handle requests and processing of materials in Rare, Closed and other specialty collections/ Beginning in July 2016, 1.8% of the salary pool will be held back from the Library's allocation in order to cover vacation payout and workman's comp.

b. Vice Chair  
No report.

c. Secretary  
The web site went down temporarily. With trouble shooting help from Nackil Sung and ITS, the problem was determined and fixed by Wing Leung (DNS). The Web site currently sitting on servers at Sinclair. Group discussed moving the web site to ITS.

d. Elections Committee Chair  
No report.

e. Manoa Faculty Senate Reps  
No report.

f. UHPA
Ghosh and Chopey attended spring meeting. Currently no Collective Bargaining Committee has been set up yet, but soon. No budget yet from the Governor. The contract is up in 2017. Out of 3700 faculty members, 2400 were not here in 2001 (last strike). Other topics at the spring meeting included compression, membership numbers, and strike processes. The dual holiday (Good Friday/Prince Kuhio day) was previously sent out on email. The UHPA website also has information and links to legislative bills related to the university. Both Ghosh and Chopey’s terms end May 2016. Jennifer Beamer and Chopey will be running in the upcoming election.

3. Unfinished Business
   a. LARC recommendations review
      The LSEB discussed next steps and it was recommended that the LARC chair for 2015, Sharon Ouchi, be appointed to revise the guidelines based on the recommendations from the ad hoc committee. Ouchi agreed to take on the role and will incorporate the recommendations related to process.

4. New Business
   a. "Eleanor’s Rules" discussion of draft rules submitted by Vice Chair Kleiber
      Group discussed Chair’s rules as drafted by VC Klieber, including speaking order, revisions to wording, affiliations and recognition of those wanting to speak.
      Next steps: Kleiber will revise with feedback from today’s discussions, and it will be sent out to the Senate in preparation for the upcoming full Senate meeting.

   b. Faculty overload discussion.
      Tabled.

   c. AUL and the Connection to the Re-organization attempt in 2011
      Ghosh discussed the previous re-organization with Crawford, specifically regarding the current revision of the AUL for IT. LSEB discussed the review and consultative processes regarding position descriptions, the previous re-organization and the need to ensure consultative processes happen in the future. Topic will be discussed at the March 2016 full Senate meeting.

Agenda for full senate:
--LARC revisions, including revising the instrument.
--Chair’s rules
--AUL for IT and the continued need for consultative processes.

Adjourn: 12:40 pm