Library Senate Executive Board

April 5, 2016
10:30 room 401

Attendance: Ghosh, Carlson, Minatodani, Chopey, Shiba

Convened: 10:31

1. Approval of the Minutes: March 1, 2016 draft minutes attached.
Tabled at beginning of the meeting, not approved before quorum was lost.

2. Reports
a. Chair
ACCFSC: Ghosh reported on the most recent ACCSFC meeting, which included visitors from ITS and Uh STAR regarding the new STAR system for registration. In addition, they discussed looking to replace ecafe, and investigating new open source class management software to replace Laulima/Sakai. The group discussed the topics on the BOR agenda, including ORC reorganization and scheduled public meetings on tuition increases. The subcommittee on which Ghosh sits has not met in the spring semester. Kleiber and Ghosh will attend the April retreat, where rep. Isaac Choy will speak. HB1625 was also on the agenda, which zeroes out tenure, and has the potential to divide I and R faculty.

LLT: Ghosh discussed issues relating to agenda setting for LLT and LDC.

b. Vice Chair:
LLT: Attended LLT on 4/4/2016. The draft strategic planning process was introduced at this meeting, and Kleiber detailed the process for LSEB members. Minatodani voiced concerns about leadership and recommended discussing the role of faculty in providing major inputs to planning at the Library Senate.

c. Secretary:
Requested help from Kleiber in updating the bylaws with the Chair’s rules.

d. Elections Committee Chair:
Ni’s term is up at the end of April. An Election will be run shortly.

e. Manoa Faculty Senate Representatives
Minatodani reported on the SENCER program, part of sustainability and STEM, which is looking at different ways to teach and improve sustainability through undergraduate research and service projects. Lebbin is working with Herold to send someone from the Library to be part of the SENCER summer institute in Chicago. The General Education Committee is looking to build information literacy into the curriculum, which would create many intersections with the library.
f. UHPA:
Chopey reported that UHPA faculty representatives will now only have 1 year terms. Also, PAU 116 (Library) will now only have 1 representative, rather than 2. Our faculty numbers have dipped below 50, and the formula is 1 representative per 50 faculty members.

3. Unfinished business:
a. LARC Revised document
Sharon just revised the guidelines, Ghosh sent out electronically but also made print outs. The group discussed the committee appointment period (fall) in relation to changes. If the LSEB members request changes to the document, please send to Ghosh by the end of the week, otherwise the document will be sent to the Library Senate with the next meeting announcement.

b. Faculty overload discussion and mail communication:
Brief discussion about this issue, Ghosh will contact Kleiber regarding issue and if she needed to bring it to LLT.

4. New business
a. Library Senate Web site:
Guest: Nackil Sung
Sung discussed the mechanics of the web site with the group, including details of the most recent problem. When ITS made changes to increase computing power and increased the number of IPs, these IPs were not registered in the database server in HL. The firewall did not let the new IPs pass. Once Sung contacted Leung to update the list of IPs, the problem was solved. Sung said that all of the documents are on ITS’s servers, but the table which enables the dynamic changes to the database is at HL through DNS. Previously, he had worked with Dennison and Shiba, and a previous LSEB to makes this change. Ghosh suggested creating a webmaster position for the Senate web site to make Nackil’s participation more official.
Proposal from LSEB: appoint a web master to help with the web site.

b. Vacation payout and concerns for advocacy:
Discussion about clarification about the issue. Ghosh will discuss with Dawrs and Minatodani before bringing to LLT or the Library Senate.

c. Impact of ORC re-organization on Sinclair Library:
Tabled, Ghosh will discuss topic with Minatodani.

d. Internal transfer guideline:
The Internal Transfer guideline was adopted two years ago. Ghosh and other members had received many requests to discuss or have the guideline reviewed. Concerns include de-professionalization. Group discussed LPC, correspondence with Herold, LPC and Senate
separation, and new silos. The topic will go to LLT first, and Library Senate if necessitated by the LLT discussion.

e. Faculty rank directory,
Group agreed to discuss and vote on at the next Library Senate meeting,
Suggestion: adding rank to the faculty directory, in order to help external evaluators and provide context.

Agenda for Library Senate Meetings:
April Full senate agenda:
--Strategic planning
--Faculty rank directory

May LSEB meeting:
--Suggestions not covered in LARC guidelines--wording or comments.

Adjourned: 12:50