Next meeting: 10:30 July 5, 2016 in room 401

Attendance: Carlson, Chopey, Kleiber (Vice Chair), Minatodani, Shim.

Convened: 10:41 am

Agenda:

1. Approval of the Minutes: Minutes from the June 7, 2016 LSEB meeting and the June 20, 2016 emergency meeting were approved.

2. Reports
   a. Chair
   No report.

   b. Vice Chair
   No report.

   c. Secretary:
   Reported that minutes need to be updated, and that she is working on prepping the files for the incoming Secretary.

   d. Elections Committee Chair:
   He reported that they’re in the midst of the Vice Chair election, which should be done by Thursday 7/7/2016.

   e. Manoa Faculty Senate Representatives
   A member of the SEC is stepping down; there will be future calls for an SEC member.

   f. UHPA:
   No report

3. Unfinished business:
   a. Internal Transfer Guideline: call for nominations for a review committee:
   The group discussed and decided to put it on the agenda for the next Library Senate meeting. A call out for volunteers will happen at meeting time, with an email follow up. LSEB/Chair will collect names and forward onto admin for appointments.

4. New business
   a. Nina D.P. Horio Excellence in Librarianship Award
   Decision: Carlson will send out a call to receive nominations by August 1, 2016 on behalf of the LSEB. Nominations will be directed to the Chair.

   b. Library Senate Webmaster
   The group discussed the process, and decided to look at the Parliamentarian appointment process as a model. Action: Klieber will look into the archives to see process.
Agenda for LibSen:
   1. Call out for serving on the internal transfer guideline committee.
   2. Nina D P Horio award, announcement only.

As a final discussions topic, the group discussed needing to identify the Senate’s purview in regards to possible business that may come to LSEB or the Library Senate.

Adjourned: 11:26