

Library Senate Executive Board

Meeting Minutes
11 December 2012

Present: Dawrs (Chair), Sung (Vice-Chair), Chohey (LPC), Minatodani (MFS), Rutter (UHPA), Sinclair (MFS)

Excused: Chow (Secretary), Saeki (Elections)

Recorder: Chohey (for Chow)

Meeting convened at 10:30 a.m.

1. Approval of minutes.

The second draft of the LSEB meeting minutes for the November 13th meeting (sent by e-mail by Chow 12/10/12) were unanimously approved.

2. Reports

Chair

Notes from November-December LLT minutes:

Budget:

At the November 19 meeting of the LLT, IUL Geary asserted that, "If we do not get a written commitment from UHM Administration by the end of November, the Science Direct contract will not be renewed." At the December 4 meeting, IUL Geary said that "VC Dasenbrock and Chancellor Apple have reaffirmed that the Library will get the funding for Science Direct," (quoted from LLT minutes). However, no written commitment was yet secured. Neither the budget situation nor the Science Direct contract were discussed at the December 10 meeting of the LLT.

At the December 4 meeting, IUL Geary "mentioned that we will hopefully have the \$700K from Outreach College transferred to the Library today." This funding was not discussed at Dec. 10 meeting, but it does not appear to have yet arrived.

Other notes:

On Dec. 7, David Lassner wrote to the Library Council that the Council of Chancellors (which includes System VPs), took up the ACCFSC memo regarding systemwide access to electronic materials. Lassner was then given the job of following up. He in turn is being helped by Steve Smith, the Associate VP and Deputy CIO (for UH-Manoa?), who, in Lassner's words, "has a strong background in Library Technology from his work at the University of Alaska."

Lassner has suggested that Smith work with the Library Council to develop a table/list that identifies all the current databases licensed by all the campuses individually and collectively, and then see if they can come up with a prioritized list of what additional licenses would be desired for which campuses and at what costs.

The Library Council has a subcommittee to deal with this issue, and Kris Anderson is working with them on it.

Vice Chair

No report.

Secretary

No report.

LPC

The LPC completed its review and assessments of the six tenure/promotion applications on Nov. 14. The last of the six contract renewal applications was submitted to Library Admin on Dec. 5.

IUL Gregg Geary will make his recommendation on each T/P application and transmit the dossiers to TPRC no later than January 2, 2013.

A 2012 LPC member has been assigned to each contract renewal applicant, and will meet with the applicant in the spring to transmit the LPC's feedback on his or her contract renewal dossier, and offer suggestions for improving it where applicable.

Elections

Elections for the 2013 LPC were concluded on Nov. 23. The following senators were elected to serve as LPC members from Jan. 1, 2012-Dec. 31, 2013:

- Flynn, David (IV)
- Kwok, Ted (IV)
- Paseng, Rohayati (V)

The following senators were elected to serve 1-year terms as alternates, Jan. 1, 2013-Dec. 31, 2013, to be called in this order if needed:

1. Herring, Eileen (V)
2. Polansky, Patricia (V)
3. Suzuki, Mabel (IV)
4. Adamson, James (V)
5. Solyom, Bronwen (V)

6. Christensen, Ross (IV)

MFS

Chancellor Apple reiterated his belief that there should only be one classification for instructional and research faculty (I/R). He believes that all faculty should teach and all should do research.

The Senate Executive Committee has been "considering the UH System and Manoa relationship," and is compiling a list of issues and gathering input from the MFS standing committees to determine priorities and to "help guide it in future conversations with key administrators."

UHPA

Adrienne Valdez, UHPA President, with Bob Cooney, Catherine Bye, and Martha Crosby, laid out the issues regarding UHPA's affiliation with the National Education Association in a special meeting for library faculty in HL 301 on Dec 5 at Noon. The pros and cons of our financial and political ties to the NEA were discussed.

Ruth Horie checked with UHPA on a Library faculty member's query about losing one paycheck when the faculty paylag was instituted. UHPA advised Ruth that there was no lost paycheck, just a 5-day lag that was gradually phased in over several months. In the year the paylag was implemented (2010), faculty only received 23 paychecks because the check that would have been received on Dec. 31 was lagged into the next calendar year. When a faculty member retires, his or her final paycheck is received 2-5 days after the end of that faculty member's final pay period, depending on what day of the week the 5th or 20th falls on. (e.g., Dec. 5, 2012 for the period ending Nov. 30, 2012, or Jan. 4, 2013 for the period ending Dec. 31, 2012.)

3. Old business:

a. update on Working Group on Strategic Planning

The Working Group is on schedule. One of the main issues to be decided is how much of the Library's current strategic plan to retain. The appreciative inquiry process that the Working Group is leading is different from the process that Donna Ching usually leads. In the latter, the entire group takes a 2-day retreat to accomplish the entire process at once. That is not possible in the Library.

b. Revisions in Library Senate Constitution & By-Laws to clarify procedures when an elected board member resigns or otherwise cannot fulfill duties;

Tabled.

4. New business:

a. Senate response to library administration's decision to not forward "Requests to Fill Vacant Positions" to VCAA.

There is some confusion on this front: Some LSEB members have the understanding that the current policy is the one that was established a few years back, under Chancellor Hinshaw, whereby any position that becomes vacant reverts to the control of the Chancellor's office. Other LSEB members recall hearing an announcement from Library Administration that there was some sort of a change to that policy, as a result of which faculty positions will no longer "automatically revert to the chancellor." Whether that change would mean that the chancellor did not need to approve hiring for every new faculty vacancy, and that the hiring unit would not need to provide justification for the position is a different question.

It was decided that Dawrs would draft a memo to IAUL Susan Weber asking her to clarify what the current UH-Manoa policy is regarding retention/return of vacant positions. The memo will ask Weber to point the LSEB to the currently in-force University policy that governs how vacated positions are handled in terms of whether they revert back to the chancellor's control or remain under the control of the unit to which they are presently attached.

b. Current and future faculty travel funding policies.

Geary would like to get the Library Senate's suggestions for what to do when the Grosenheider biennium plan expires at the end of the current biennium, i.e., on June 30, 2013.