Library Senate Executive Board

Meeting Minutes
April 9, 2013, Hamilton Library, Yap Room

Present: Gwen Sinclair, Jan Sung, Stu Dawrs, David Flynn, Lori Ann Saeke, Dore Minatodani, Monica Ghosh, Naomi Chow (recording)

Convened: 10:33 a.m.

1. Approval of minutes
   The minutes of the March 12, 2013 meeting were approved.

2. Reports:
   Chair [Dawrs]
   a. Survey of System wide access report shared by Dawrs

   Comment -- LLT met with ITS of which system wide access was one topic of discussion; Lassner said 3rd time this has arisen. UH administration needs to make decision. For Community College faculty, research and publication is not required for tenure and promotion, but does apply to Hilo, West Oahu, Maui Colleges.

   $7 million to fund all UH system access. Pres. Greenwood did have system access at UC. UC system is research university with 4 year and graduate programs. UC also having budget problems sustaining all campus access at the moment. But UH system is a different mix with a lot of community colleges. Greenwood could bring it to the academic officers to identify most important resources and see about funding (e.g., JSTOR mentioned several times), and Hilo has full Wiley access (via GWLA deal –based on historical spend – already cancelled at UHM so cannot rejoin). Perhaps if $1 billion in grant funding, Greenwood needs to consider library resources as well as physical space, people. No conclusion from the discussion with LLT and ITS. Lassner has been through this before – ball in Greenwood’s court.

   Dawrs will keep LSEB apprised.

   b. Budget – Dawrs in communication with Geary

Vice-Chair [Sung] no report

Secretary [Chow] no report

Library Personnel Committee [Flynn]
a. 6 minor revisions to LPC Policies and Procedures will go out soon. Will work with Elections committee to make electronic ballot. Open ballot around April 24th. Will send to Saeki.

**Elections** [Saeki]

a. Preparing for next round of elections – first, for the elections committee, then the LSEB positions. Saeki will be coming off as chair, then have one more year of service.

**MFS** [Sinclair]

a. Congress meeting report
   i. Gathering together charges of all the Senates across the UH Manoa campus; there may be another retreat for senate chairs
   ii. MFS would like to have more interaction with Board of Regents.
   iii. Chancellor Apple reported on accomplishments – increased support for undergraduate education, drive to improve classrooms, mission of land grant university to solve society’s problems, goals for upcoming year – academic rigor, recruiting and retaining high quality faculty, sustainability; Chancellor visited China
   iv. Questions from Congress about tuition increases – how cannot recruit students who cannot afford the tuition – not much support for graduate students, especially.
   v. Report from Elmer Kaaia – Legislature has 200+ bills related to UH, more than half are UHM related; resolutions with mandatory reports; legislators see we have lots of vacant positions and want to sweep; not willing to fund new buildings since cannot support current buildings.
   vi. Creative Media – bill to make system wide but may not go through
   vii. Procurement measure – under legislature rather than President – faculty are encouraged to testify as individuals
   viii. Faculty housing issue – chancellor visited faculty housing – subsidized, private-public partnerships.
   ix. Emeritus status resolutions passed. SEC elections going forward

**UHPA** [Ghosh]

a. Deadline for voting for new members of board; Reports of a NEA visitor on campus; UHPA membership concerns are related to insurance (car, life, etc.); decision to disaffiliate will be discussed; attempting to hold membership for insurances.
3. Old Business:

   a. **Update on Working Group on Strategic Planning** (Sinclair)

      No update.

   b. **Update on travel policy committee** (Chow)

      Problem with posting personal information – LSEB would like to ask why? May we ask for voluntary disclosure? Committee will meet on Thursday. Equity issue? Grievance issues? Travel committee will come to a faculty meeting for full discussion.

   c. **Communication of Senate’s chief priorities to incoming UL**

      Discussed what occurred at March 19 senate meeting. What should type of communication to give UL? List of specific concerns, or shared governance and faculty senate.

      Comment – two way communication, shared governance? Exchange of information?

      Comment – small group introduction and discussion before entire senate

      Aside: Dawrs to ask for admin representative to come to senate minutes to help with information exchange and questions? To bring to LLT again.

      Comment: Just start with shared governance at UHM is like, this is how we perceive it, this is how we’ve been working. Overview might make more sense, with a smaller group.

      Suggestion -- How we work differently, how we work together, list of general concerns. Key things for the future that the senate wants to review.

      Suggestion – general concern of the faculty – scenarios where we’d want to have input – second list – specific concerns, immediate and long term concerns.

      Suggestion for email poll -- Cite portion of policies and procedures as to what the senate is – and give two scenarios.

      Suggestion: Invite to LSEB meeting, then larger Senate meeting. Follow structure of current meeting cycle. August might be ideal as it is the transitional meeting of outgoing and incoming senate members.
Comment: Role of senate is to point out concerns. Incorporate into discussion and understanding, open communication and early notice expected, and will get feedback, that will slow process down. Building in consultation process – reverse from decision to feedback, perhaps feedback to decision. It takes time. Consultative process – how to work into administrative decisions and planning. Move away from emergency and reactionary mode to planning and consultative. Hope UL welcomes consultation.

4. **New Business:**
   a. Senate Agenda: Provide Senate updates; Discuss Senate priorities regarding establishing communication with new University Librarian

   Ideas include:

   - Vacant positions—what is strategic and not strategic positions? Temporary hires, permanent hires. Can we move it forward? No official announcements made. Senate to act as academic policy issue – what effect on faculty members. Motion to bring to senate to vote /respond to. Perhaps start with LDC to find out vacant/open positions? Then come up with action/strategy for working on this? Sinclair putting together for Public Services, Carlson putting together for collection services.
   - Put on Senate agenda in May. Prioritizing hiring process. Wait for list of positions.

**Meeting adjourned** at 12 noon.

**Next Meeting:** May 14, 2013 Hamilton Library Yap Room (Revised to May 21, 2013 on May 3, 2013)