Library Senate Executive Board

Meeting Minutes
June 4, 2013, Hamilton Library, Room 306

Present: Gwen Sinclair, Stu Dawrs, Carolyn Dennison, David Flynn, Sara Rutter, Dore Minatodani, Jan Sung, Naomi Chow (recording)

Convened: 10:30 a.m.

1. Approval of Minutes
   The minutes of the May 21, 2013 LSEB meeting were approved.

2. Reports
   a. Chair [Dawrs]
      i. Dawrs away June 7 – 17, 2013. Sung will attend LLT.
   b. Vice-Chair [Sung] --No report
   c. Secretary [Chow] -- No Report
   d. Library Personnel Committee (LPC) [Flynn] – No report
   e. Elections [Dennison]
      i. Election roster will be updated
   f. Manoa Faculty Senate (MFS) [Sinclair] – No report
   g. University of Hawaii Professional Assembly (UHPA) [Rutter] – No report

3. Old Business:
   a. Update on Working Group on Strategic Planning [Sinclair]
      i. Sinclair met with Library Staff Association Group (LSAG) on June 4 to review proposed Library vision, mission, and values statements.
      ii. Poll will be created and sent out to obtain approval/feedback on proposed Library vision, mission, and values statements
   b. Update on Travel Policy Committee [Chow] – No report
   c. Transition to incoming UL
      i. As follow up to decision from Library Senate Meeting of March 19, 2013, Dawrs and Minatodani will work on poll of Senate membership with questions will include:
         1. What are the general concerns of the faculty senate?
         2. Under what scenarios would the senate want to have input on decisions?
         3. What issues are of immediate concern?
      ii. Discussion occurred regarding how to frame suggestion to VCAA Dasenbrock for providing Library faculty and staff feedback about IAUL nominations/candidates.
         1. Decision – Dawrs to email VCAA Dasenbrock to suggest the following process – VCAA Office to announce IAUL candidates; Solicit input from Library faculty and staff; Input to be kept confidential but not anonymous
4. New Business:
   a. Abolished Faculty Positions
      i. Discussion occurred whether there should be a follow up response to Chancellor Apple’s reply to the Senate memo regarding the recently abolished (9) and swept (2) library positions.
      ii. What role, if any, should Library Senate offer to play with establishing priorities as to what positions to eventually request? Conceptual frameworks such as the Library’s Strategic Planning process and Senate Poll regarding concerns to present to incoming UL were discussed. How to approach – by review of positions and job descriptions, or by looking at areas of need?
      iii. Relatedly, Dawrs reported that IUL Geary mentioned three library faculty position at LLT. These may further impact the planning process for the Library’s efforts to re-establish positions:
         1. Archivist for incoming Inouye papers (may serve as a test case for process to re-establish positions from Chancellor’s pool)
         2. Librarian for Okinawa Studies (State Legislature approved funds for 0.50 FTE position for 2 years)
         3. SPAS/SOEST Partner librarian hire
      iv. Action item – Dawrs will ask IUL Geary if he will pursue getting back positions during the remaining time of his appointment, and if so, if he will pursue all or some of the positions? Is there a plan? Dawrs will email and Sung to follow up.
   b. Other (none)

Meeting adjourned: 12:13 p.m.

Next Meeting: July 9, 2013, Hamilton Library Yap Room