Library Faculty Senate

Meeting Minutes
1999-05-24

The Spring meeting of the Full Library Senate was called to order at 10:00 a.m. on May 24, 1999 by Chair Ted Kwok in the Korean Studies Center Auditorium. Two meetings were held, at 10:00 a.m. and at 3:00 p.m. All library staff were invited to attend. Approximately 35 people attended the morning session and 25 attended in the afternoon. Minutes of the Spring 1998 full Senate meeting were approved.

State of the Library - Maintaining a Central Role/John Haak

The fiscal environment of the University appears to have stabilized. The Legislature approved a slight increase for the budget rather than cutting it. The next challenge for the University is to gain community support and attract students. Enrollments have declined severely. In addition, the University must attract new grants. The current strategic plan calls for giving additional support to those programs that attract students and grants. The Library currently has three major grants of $100,000 or more: one from NEH to digitize some special collections, archives and Hawaiian language newspapers; another from NEH for preservation of state agricultural literature; and a grant to catalog and preserve the Takezawa collection on radical movements in post-War Japan.

In the University's strategic plan, the Library has been identified as a major priority. Funds from the 4% cuts to academic departments will go to support the Library and to Facilities Maintenance. The book budget will increase to $4.7 million which should increase our overall ARL ranking to about 60 from our low of 80. The goal is to return to the top 50 eventually. In addition to increases in the book budget and funding for Y2K equipment, the University has also allocated $33 million for Library facilities including building Phase III and renovating Phases I and II. We also currently have 5 positions under recruitment. Administration hopes that salary savings from recruitment efforts will fund somewhere between 3 and 5 additional positions.

The University expects that it's support of the Library will result in a qualitative difference in services to faculty and students. The Library will maintain it's central role in campus life through the design of new and renovated facilities to provide a campus commons. It will extend services by reviving the instructional program with a focus on the new active community learning paradigm. It will use the up-to-date technology of a Web-based library management system to highlight its key role in information access for the campus. The Library already has a central role in the hearts and minds of the community due to the efforts of the staff. The role of the Library as preserver of Hawaii's heritage was brought to the community's attention through the HSPA archives. These efforts continue with contacts with the 442 club, the Japanese Culture Center, and members of Congress.

The challenge for the upcoming year is to utilize the resources given to us. The Library needs to move forward with the selection and implementation of the new Web-based management system. This will involve resolving the funding issues as well as the technical ones. Another major effort during the upcoming year will be planning the renovations for Phases I and II. There are a number of collection management
issues that will require action such as starting the serials review project to re-engineer the collection to reflect current University programs. The issues of e-journals and their impact on the print collection and the role of document delivery in collection development needs to be addressed. The Library will also be learning from the current involvement of librarians in the experimental offering of LIS 100.

ROLS - Review of Library Systems/Wil Frost

The process of investigating a new library management system began about 1 1/2 years ago including having 6 vendors visit and demonstrate their systems. During the past year, activities have taken place on two fronts: efforts to secure financing and development of the Request For Proposal. Since neither the Regents nor the Legislature provided funding for the system, alternative financing is being developed. The "pre-final" RFP draft of about 200 pages has just been completed. The finished document should go out from the Procurement Office in mid-June. In addition to being advertised, it will be sent to 6 vendors: CARL, Innovative Interfaces, Endeavor, DRA, ExLibris, and Sirsi. Proposals will be due from vendors by the end of July with demonstrations by 2 or 3 vendors in August and September. A final decision will be made at the end of October expecting implementation to begin in December.

The implementation phase will take about 6 - 7 months of intense work including installation of new equipment and workstations, upgrading power and network infrastructures, migration of data to the new system, customization, testing, and training. The installation of primary functions should be complete by July 2000. Parallel processing will be done on the CARL system until the new system is completely operational.

Facilities Update/Joyce Watson

The original schedule called for completion of Phase III by July or August 2000. Difficulties with the foundation have delayed construction and Phase III is more likely to be completed by the end of 2000. Limited renovation of Phases I and II will be done with $6 million of the money originally allocated for Phase III. Because of funding restrictions, this renovation will be taking place at the same time as completion of Phase III. The renovations will include: Phase I air conditioning upgrade, power and data upgrades in both Phases, implementation of the First Floor Task Force plan to move Access Services into the Periodicals Room, and expansion of BHSD Reference into the current Serials and Cataloging areas. The 5,000 square feet obtained from LIS is not adequate to house all of Technical Services. One option currently being explored is using the Government Documents space for Technical Services and moving Government Documents to an area adjacent to the stairwell. However, no architect has yet been assigned to the renovation project, so plans cannot proceed further.

The completion of Phase III will initiate a number of moves including:

- Science & Technology to Phase III
- Asia to the 3rd floor
- CJK collection to 4th floor
- expansion of Hawaiian and Pacific on the 5th floor
- A-P,Z collection expansion to the 3rd floor
- return of some volumes from Sinclair
- return of Asia materials from Law Library storage
- movement of all archive collections including those in Jefferson to Phase III
All of the moving will take more than a year.

Questions from the floor

Morning Session

Q. Will the increased funding allow us to move up from our current ARL ranking?
A. We have moved up from 80 to 62 overall. We are looking to gradually restore our previous ranking.

Q. Can any of the positions created from salary savings be used for support staff?
A. It is possible. Planning will take place in June with the actual amount of money available will be final. The salary savings should go into the general fund which means we can ask for any kind of new positions.

Q. Why is Technical Services being moved to the basement?
A. It appears to be the only space available that would allow all of the units to be located together. In addition, it has easy access from the loading dock and windows. It is not possible to put additional permanent staff in Phase III because the air conditioning system hasn't been designed to handle it.

Q. Will the non-UH CARL sites be asked to fund the technology upgrades for the library management system?
A. These are client sites and they will not be asked to fund the purchase directly. Their fees, however, will be impacted.

Afternoon Session

Q. Will Sinclair and Hamilton be renovated at the same time?
A. There is planning money for the Sinclair renovation and an architect has been selected, but there is no money allocated for the work so it isn't possible to have a schedule yet.

The morning session adjourned at 11:20 a.m. and the afternoon session ended at 3:50 p.m.

Respectfully submitted,

Eileen Herring
Secretary, Library Senate Executive Board