Library Faculty Senate

Meeting Minutes
2004-12-15

Present:

Convened:
9:05 am at the Center for Korean Studies Auditorium, the meeting was called to order by Christensen (Chair).

1. Approval of minutes

Minutes of 2004-12-01 approved.

The Executive Board reviewed the draft minutes of the 2004-08-10 full Library Senate meeting and routed it to the Senate for corrections on Monday 2004-12-13. This is the last of the minutes from the previous board. The minutes were edited for length by the current board. The Senate will approve the minutes at the next meeting.

2. Additions to the agenda

None.

3. Flood-related issues

Christensen opened the floor for the Senate to raise any flood-related issues.

Ground Floor Reconstruction: The membership raised many issues about the ground floor reconstruction. Discussion focused on the visioning sessions planned by library administration and the library's Ground Floor Reconstruction Taskforce. A summary of the questions and concerns are listed below:

Issues

- The lack of clarity on what is going to go on the ground floor and the extent to which the reconstruction will involve and have an impact on other units and operations of the library.
- A concern that the visioning sessions will be the sole input mechanism. Input should not end with the visioning sessions.
- The need for an open process.
- The need for broader representation from the library on the Ground Floor Reconstruction Taskforce.
- The need for opportunities for input at every stage of the reconstruction process.

Ground Floor Reconstruction Taskforce
- When do they (who's they?) need the name of the Library Senate Representative?
- Who's coordinating the formation of the committee?
- What is the charge?
- What is its schedule/timetable?
- How is it going to operate?
- What is the relationship between the library's task force and the task force that the Chancellor is forming?

A quorum was determined.

It was moved and seconded that the LSEB send a memorandum to the University Librarian (Diane Perushek) with a list of questions/concerns. The motion passed unanimously.

Selection of a Library Senate Representative(s) for the Ground Floor Reconstruction Taskforce: The membership discussed many issues about the make up of the Ground Floor Reconstruction Taskforce and the library senate's representative(s). The Senate concluded by making the following motions and selecting two representatives:

- It was moved and seconded that Sharon Ouchi be the Library Senate Representative on the Ground Floor Reconstruction Taskforce. The motion passed unanimously.
- It was moved and seconded that an alternate be selected as a Library Senate Representative on the Ground Floor Reconstruction Taskforce. The alternate would serve as an ongoing substitute for the primary representative or could be an additional representative if the committee membership is expanded. The motion passed unanimously.
- The current attendees nominated four people (in alphabetical order: Amy Carlson, Sophia McMillen, Bronwen Solyom, Sara Rutter).
- It was moved and seconded that the nominations be closed. The motion passed unanimously.
- The current attendees voted, with a majority voting for Sophia McMillen to be the Library Faculty Senate Alternate Representative on the Ground Floor Reconstruction Taskforce.

4. Preparation for LSEB meeting with University Librarian.

Christensen (chair) outlined for the Senate the general process that the LSEB will go through in meeting with the University Librarian:

1. Gather concerns/comments from the Senate.
2. Review and analyze input.
3. Digest and draft a list of topics for discussion.
4. Invite University Librarian to attend a LSEB meeting.
5. Give University Librarian a copy of the topics for discussion.
7. Report to Senate.

It was moved and seconded that the LSEB route the draft of topics of concern to the Senate for approval before the Board shares/discusses them with the University Librarian. The motion passed unanimously.
A question was raised, "What is the desired outcome of the meeting with the University Librarian?" Christensen responded that the meeting was a request/motion by the Senate at the 2004-12-01 full senate meeting to address concerns now and soon. This was determined to be the best mechanism to bring concerns forward and directly to the University Librarian (Diane Perushek) with the hope to enter into a discussion that will result in change. The reason for meeting "now/soon" is that [1] the initiative for the "Review of Library Administration" is a longer process which will result in a permanent annual review, [2] the "Vote of No Confidence" initiative was tabled at the 2004-12-01 full senate meeting to give the Senate more time to consider the issues involved, and [3] it was considered important to give the University Librarian an opportunity to address the senate's concerns.

The Board reminded the Senate about the deadline for submitting problems and concerns about how the library is being administered.

5. Announcements

Email Distribution Lists: Kwok reminded the senate about the membership of the two senate email distribution lists. libsen-l goes to all senate members (voting and non-voting, which include faculty and non-faculty). libfac-l goes only to senate faculty (voting members).

Senate Website Index/Search Engine: Kwok reported that the Library Senate website is now indexed and can be searched from the home page.

6. Next Meeting

To be announced.

7. Adjournment

The meeting adjourned at 10:35 am.

Submitted by Theodore Kwok (Secretary)

LIBRARY SENATE
