Library Faculty Senate

Meeting Minutes
2005-06-01

Present:

Convened:
9:45 am in Hamilton Library Room 113, the meeting was called to order by Christensen (Chair) [Note: meeting started because of the evacuation of the library from the sounding of the fire alarm.]

Approved.

2. Additions to the Agenda.

All Campus Council of Faculty Senate Chairs Resolution on Banner Enforcement of Pre-Requisites (Christensen).

3. Travel Funding.

Christensen reported that a number of Senate members have asked that the Senate discuss travel funding in the library. Copies of the current travel policy and the travel request form were passed out. Several questions were posed to the Senate: Does the library have a current policy? Does the library follow a policy? Has the policy changed? and Is there a problem?

The Senate discussed the issue and members concerns/questions include:

- Who's getting funded and who's being denied?
- How much money is allocated for travel each year?
- Why did the practice of giving each faculty $1,000 per year begin and how is it being managed? It was the understanding that this was started in 2004 when the budget was cut. A member on the committee at that time indicated that it started in 2004 when the budget was cut and the $1,000 was determined by dividing the amount of money at the time with the number of applicants. It was also only intended for that year.
- Some people who were on committees or presenting at conferences received extra money in addition to the $1,000. How was this determined? Did only the people who asked receive additional funding?
- Why were people attending ALA given more?
- Some people who were denied funding were given no reason.
- How does Library Administration factor in their own travel?
How is funding handled for different travel needs -- travel required for your position versus travel for professional service and development? Is the funding separate?

How is funding handled for faculty at different stages of their careers?

Why are faculty being told by Library Administration to seek funding from the Staff Development Committee (SDC), before Library Administration will tell them how much they will fund? This was especially frustrating when the SDC limited funds come from bake sales.

Library Administration compiles a list of projected travel from faculty each year. A question arose whether one is held to that list, especially if plans change.

A motion was made that the Senate ask Library Administration for clarification regarding travel funding. The motion passed

4. All Campus Council of Faculty Senate Chairs Resolution on Banner Enforcement of Pre-Requisites

Tabled

5. Next Meeting

TBA

6. Adjournment

The meeting adjourned at 10:20 a.m.

Submitted by Theodore Kwok, Secretary

LIBRARY SENATE
