Library Faculty Senate

Meeting Minutes
2005-08-24

Present:

Convened:
10:35 am in Hamilton Library Room 113, the meeting was called to order by Christensen (Chair).

1. Approval of the 2005-07-27 minutes.

Approved.

2. Additions to the Agenda.

None.

3. Announcements.

The Vice-Chair/Chair-Elect (Flynn) announced that he has sent a proposed schedule for 2005-2006 academic year to the Library Senate Executive Board. Also the next meeting for the Board is scheduled for September 7, 2005 and the next full Senate meeting is scheduled for September 21, 2005.

Senate member Minatodani expressed her appreciation for the Senate Chair (Christensen) and all the work over the past year. These sentiments were echoed by many additional Senate members.

4. Announcement of the New Library Senate Executive Board Members.

The Chair announced the new and returning 2005-2006 Library Senate Executive Board Members -- Davide Flynn (Chair), Karen Peacock (Vice-Chair/Chair-Elect), Nancy Sack (Secretary), Anne Stone (Elections Committee Chair), Elaine Schultz (Library Personnel Committee Chair), Allen Riedy (Staff Development Committee Chair), Sara Rutter and Dore Minatodani (Manoa Faculty Senate Representatives), and James Cartwright (University of Hawaii Professional Assembly).

5. Revision of the "Staff Development Fund Statement of Policy."

The Chair introduced the proposed revisions to the Staff Development Fund
Statement of Policy. The revisions are proposed to bring the policy document in line with past practices over the previous several years. A motion was made to approve the revision. The motion passed unanimously.

6. Update on Examples for the Vote of No Confidence in the University Librarian.

The Chair briefed Senate members on the status of the compilation of examples for the Vote of No Confidence in the University Librarian. The Chair and the Secretary are creating an inventory of the examples submitted. Each example is given an entry approximately 4-5 sentences long describing the salient issue. A draft of the inventory will be distributed to Senate members to review for completeness. The Board and Senate will then decide how to use and distribute the inventory.


The Chair opened the floor for discussion of the Evaluation of Library Administrators Survey and Instructions. Members commented that the Survey is good and has struck a balance in addressing most of the issues. Several typographical and consistency edits were suggested through email prior to this meeting. Members also made suggestions for editing down the instructions and placement/repetition of instructions within the survey. Senate members also suggested adding one more category titled "Public Relations." A motion was made to revise the Survey and Instructions, create a final draft, and distribute to Senate members. The motion passed unanimously.

7. Next Meeting

September 21, 2005, 9:00 a.m., Hamilton Room 301.

8. Adjournment

The meeting adjourned at 11:38 a.m.

Submitted by Theodore Kwok, Secretary

LIBRARY SENATE
