Library Faculty Senate

Meeting Minutes
2006-02-15

Present:
LSEB: Carlson, Flynn (chair), Frost, Mattos, Minatodani, Peacock, Rutter, Sack (recorder).
TOTAL ATTENDEES: 24

Convened:
1:33 p.m. in Hamilton Library Room 113 by Flynn (chair).

1. Approval of the 2006-01-18 minutes.
Approved.

2. Reports of officers and standing committees

Flynn reported that LSEB had met three times since the last senate meeting. On January 25, LSEB discussed communications from senators regarding senate-meeting times and began to draft recommendations concerning future evaluations of library administrators. At its February 8 meeting, Susan Johnson was appointed interim vice-chair of the senate during Peacock's sabbatical (April 1-August 31). On February 13, LSEB met to adopt the report on evaluation recommendations, which will be discussed at today's senate meeting. At its February 22 meeting, LSEB will meet with the UL to discuss two topics suggested by the UL: channels to use for sharing of information, and human resources processes that Jean Ehrhorn had handled.

Flynn also mentioned that his communication to Vice Chancellor Smatresk, regarding the senate's position on an outside facilitator, has not yet been acknowledged. Flynn then announced that Jodie Mattos has joined LSEB as chair of the LPC and the Amy Carlson has replaced Jim Cartwright as the UHPA liaison to LSEB. Senators may contact Jim or Amy about issues for the next contract negotiation.

There were no other officer or committee reports.

3. Report to senate on evaluation of library administrators

Minatodani presented the document for discussion and moved for adoption of the board's resolutions contained therein. The chair stated the question on each resolution separately.

Resolution 7.1 was amended to read: Resolved, That the faculty evaluation of library administrators be conducted every other year during the Fall Semester.

The amended resolution passed by voice vote. The next evaluation will be conducted
Resolution 7.2 was amended to read: Resolved, That LSEB convene an Evaluation of Library Administrators committee every other year by September 15 in the year of the evaluation to: 1) coordinate activities leading up to the evaluation, 2) administer the evaluation and provide oversight to the mechanics of the evaluation, 3) gather, compile and report the results, and 4) report to the Senate at the close of the process. The committee shall be appointed by and report directly to the LSEB. The three-member committee shall include two tenured librarians not serving on the LSEB and one tenured LSEB member to serve as liaison between the LSEB and the evaluation committee. The chairperson for the committee shall be appointed by the Senate Chair, subject to the approval of the LSEB. No committee member shall serve two consecutive terms.

The amended resolution motion passed by voice vote.

Resolution 7.3 was amended to read: Resolved, That administrators be provided an opportunity to submit up to three additional questions with multiple-choice responses to the survey instrument per evaluation cycle.

The amended resolution passed by voice vote.

Resolution 7.4 was amended to read: Resolved, That administrators be invited to submit a statement, to be shared with voting members of the senate at the time the evaluation instrument is distributed, describing their administrative goals and accomplishments.

The amended resolution passed by voice vote.

Resolution 7.5 was amended to read: Resolved, That the evaluation be web-based, using a system similar to the University of Michigan campus-wide evaluations of administrators; however, without the highest level of confidence in a web-based system, the traditional double-envelope system must remain in place.

The amended resolution was defeated.

Resolution 7.6 passed by voice vote.

The remaining board resolutions (7.7-7.10) will be stated for vote at the next regularly scheduled full senate meeting.

4. New business

Postponed.

7. Next Meeting

March 15, 2006.

8. Adjournment

As there was no longer a quorum, the meeting was adjourned at 2:37 p.m.
Submitted by Nancy Sack, secretary

LIBRARY SENATE
