Library Faculty Senate

Meeting Minutes
2006-03-15

Present:
LSEB: Carlson, Flynn (chair), Mattos, Minatodani, Peacock, Riedy, Rutter, Sack (recorder).
TOTAL ATTENDEES: 24 (TOTAL VOTING MEMBERS: 23)

Convened:
1:33 p.m. in Hamilton Library Room 113 by Flynn (chair).

1. Approval of the 2006-02-15 minutes.
The minutes were approved as corrected.

2. Reports of officers and standing committees

Flynn mentioned the communication from VCAA Smatresk regarding plans for a performance assessment of the UL.

Flynn announced that LSEB had met twice since the last senate meeting, with the UL attending part of both those meetings. Minutes will soon be posted to the web.

Carlson reported on the meeting of March 9 with Mary Tiles, J.N. Musto, and Ed Yuen, to discuss Article XXIII of the contract, regarding the rank and responsibilities of department chairs. The Article states: "Only Faculty Members with the Rank of 4 or 5 shall be eligible to serve as the Department, Division or Program Chair. If no one in these ranks is available, then a Faculty Member from the unit holdings a lower rank may be appointed as Acting Chair." "Not available" was defined to mean that no librarian of rank 4 or 5 is able or willing to serve as department head. Musto pointed out that the contract makes a provision that a lower-ranked librarian could serve as acting chair. Regarding the issue of lower-ranked department chairs' reviewing higher-ranked librarians in their departments for tenure and/or promotion, Musto suggested that we follow the procedure in effect when a department head applies for tenure/promotion (where the department head step is skipped).

The contract specifies that individual departments must follow four directives: 1) conduct all final votes by secret ballot; 2) strictly exclude anyone who is not a tenured member of bargaining unit 07 from voting on contract renewal or tenure of another faculty member; 3) allow only faculty members of equal or higher rank to vote on applications for promotions; and 4) establish procedures for orderly review of dossiers at the department or division level. The library obeys numbers 1, 2, and 4. UHPA also recommends against recruiting for department heads.

Peacock and Mattos said that LPC would be meeting to discuss the UHPA
recommendations and to draft an amendment to LPC election procedures. Cartwright volunteered to write up the UHPA suggestions.

There were no other officer or committee reports.

3. Unfinished business: LSEB resolutions relating to the evaluation of library administrators

Flynn reminded the senate that resolutions 7.1-7.4 and 7.6 were adopted as amended at the last senate meeting, and that resolution 7.5 was defeated. The senate then considered resolutions 7.7-7.10.

Resolution 7.7 was adopted by voice vote.

Resolution 7.8 was adopted by voice vote.

Resolution 7.9 was amended by LSEB to read: Resolved, That the motion of January 18, 2006 regarding the disposition of the free-form written comments for the 2005 evaluations be amended to allow an LSEB-appointed committee to review the full results of the 2005 evaluations with the University Librarian and the Associate University Librarian for Library Information Technology. Release of the free-form written comments to the committee will take place only after the administrator agrees in writing to participate in the joint review of the comments.

The amended resolution was adopted by voice vote.

As the senate voted to adopt resolution 7.9, there was no need to consider resolution 7.10.

4. New business

The chair of the Manoa Faculty Senate (MFS) recently asked if the Library Senate was consulted prior to the reorganization involving a separation of University Archives & Manuscripts from Special Collections. Peacock noted that the librarians in both departments were very involved in the decisions and consulted fully with library administration. Flynn asked the members present if there were any concerns regarding the reorganization. Hearing none, Flynn stated that he would respond to the MFS chair with clarification that although the Senate was not formally consulted in advance, the LSEB sees no reason why the approval should not keep moving forward.

7. Next Meeting

April 19, 2006.

8. Adjournment

As there was no longer a quorum, the meeting was adjourned at 2:13 p.m.

Submitted by Nancy Sack, secretary
LIBRARY SENATE
