VOTING MEMBERS PRESENT (17): Amy Carlson, Mike Chopey, Naomi Chow, Ross Christensen, David Flynn (UHPA), Gregg Geary, Monica Ghosh, Eileen Herring (Secretary), Susan Johnson (LPC), Allie Jordan (Elections), Vicky Lebbin, Dore Minatodani (MFS), Sharon Ouchi, Allen Riedy, Sara Rutter, Nancy Sack, Gwen Sinclair (Chair), Mabel Suzuki

ASSOCIATE MEMBER PRESENT (1): Alan Grosenheider

Convened at 10:30 am in the Hamilton Library Yap Conference Room

1. Replacement Secretary
Sinclair announced that Herring has agreed to serve as Secretary for the remainder of Zastrow’s term.

2. Approval of minutes of 20 Sept 2011 Senate meeting
The revised minutes dated 28 Sept 2011 were approved.

3. Reports
   a) Chair (Sinclair): Sinclair attended the All-Campus Council of Faculty Senate Chairs (ACCFSC). The group was advised that WASC is considering a new accreditation system. Maui College will be testing the system since it needs a new accreditation as a four-year college. Jim Gaines, Vice President for Research, explained his office’s activities. Howard Todo, Vice President for Budget and Finance, gave a budget update. Because UH will be losing its stimulus funds and some state funds, the outlook for the upcoming budget is poor. Additional details on these topics can be found in the ACCFSC Web site at http://www.hawaii.edu/accfsc/ when the minutes become available.
   b) Vice-Chair (Polansky): No report.
   c) Elections (Jordan): Jordan reported that balloting for Library Personnel Committee (LPC) members for 2012-2014 will begin this afternoon.
   d) Library Personnel Committee (Johnson): The Committee is finishing its review of the applications this week.
   e) Manoa Faculty Senate (Minatodoni): The General Education Committee reported on the new WASC accreditation program that was discussed at the ACCFSC meeting. Minatodoni reported that this program is an assessment of degree outcomes. The Lumina Foundation developed the program and is funding the WASC pilot project.
   f) University of Hawaii Professional Assembly (Flynn): Nothing to report.

4. Old business
   a) Reorganization proposal update: Sinclair summarized the LSEB’s recent meeting with Vice Chancellor for Academic Affairs, Reed Dasenbrock. Dasenbrock wanted to ascertain whether or not the members of the LSEB felt the reorganization proposal process should continue in light of the University Librarian’s impending retirement. The LSEB felt that given the continued participation of the remaining members of the Library Executive Team that there was no reason to change the existing process. Dasenbrock also discussed the
recruitment timeline for the new University Librarian. If there are no significant
events, he expects to start recruitment in Fall 2012. He pointed out that this
could change depending on whether or not he continues as VCAA when there is
a new Chancellor. If everything goes smoothly, the earliest a new UL could be
starting would be some time in 2013 by which time the reorganization, if
approved, would be in place. Johnson felt that the LSEB had made it clear to
Dasenbrock that there was no consensus among the library faculty regarding
the reorganization proposal and that situation would probably not change.

Lebbin pointed out that our Senate Constitution says that the Senate advises
Library Administration, not the LSEB. The Board does not represent the faculty.
She was concerned that Dasenbrock misunderstood the role of the LSEB in
Library governance.

Lebbin made a motion that the Senate conduct a new poll of library faculty as to
whether or not the reorganization proposal should be postponed because of the
University Librarian’s retirement and that the results be sent to the Manoa
Faculty Senate and UHPA.

The motion was seconded.

There was general discussion concerning what information the Vice Chancellor
had received about the reorganization, what steps were part of the official
process of reviewing reorganization proposals after they were submitted by the
proposing unit, and if/when the amended reorganization proposal would be sent
back for library faculty review.

Minotodani proposed an amendment to Lebbin’s motion to add the VCAA to the
list of entities that will receive the poll results.

The amendment was seconded and carried.

The amended motion read as follows:

The Library Senate shall conduct a poll of its membership, asking the question,
"Should the library reorganization be postponed given that the interim University
Librarian will retire December 2011, the VCAA has announced it is "highly likely"
a search for a new University Librarian will occur in 2012-2013, and the
Assistant and Associate University Librarians are both interim appointees?" The
results will be compiled and sent to the Manoa Faculty Senate, University of
Hawaii Professional Assembly, and the Vice Chancellor for Academic Affairs.

The motion carried as amended.

Ghosh made a motion for the Library Senate to include a cover memo
explaining the role of the LSEB in relation to the Library faculty as a whole along
with the poll results. The motion read as follows

I move that the Library Senate write a letter of explanation to the Vice Chancellor
for Academic Affairs to accompany the poll explaining the role of Library Senate
Executive Board with regards to expressing personal opinions versus that of the
Library Senate.

The motion was seconded.
The discussion following the motion centered on the appropriateness of including this information with the poll results. Sinclair stated that in the past the LSEB has been responsible for the contents of the cover memo when poll results were sent to Library administration and others.

The motion did not carry.

Sinclair moved that the meeting jump to discussion of item 5a so that Grosenheider could present his proposal before the meeting adjourned.

The motion was seconded and carried.

5. New Business

a) Proposed Professional and Organizational Development Committee: Grosenheider had previously provided in electronic format the details of Library administration’s Professional and Organizational Development Committee proposal. This was shared with Senate members along with the agenda for this meeting. The new Committee would replace the Staff Development Committee that has been dissolved by the Library Senate. Grosenheider indicated that administration would like to have this proposal implemented by 1 January 2012. He invited library faculty to provide individual feedback to him within one week. In response to a question, Grosenheider stated that this committee would not manage travel funds.

Old Business (resumed)

4b) Nina Horio Award: Herring announced that there is $161 left in the fund for the award. The money in the account is intended to cover the costs of adding the recipient’s name to the plaque and purchase of a gift. The Senate needs to decide whether or not to raise funds for the award or to deplete the funds. The LSEB will write up a proposal for the Senate’s consideration at a future meeting.

c. Revision of Senate Constitution to Eliminate Parliamentarian Position: Details of the proposed revision had been sent out by email along with the meeting agenda. Sinclair explained that, according to Robert’s Rules of Order, the Parliamentarian is a non-participating, non-voting member of the group. In order to ensure that all faculty have an opportunity to participate, the proposed change would eliminate the formal Parliamentarian position and state that the Chair would become familiar with the Robert’s Rules.

Further discussion ceased because quorum was lost.

The meeting was adjourned at 12:00 pm.

Submitted by Eileen Herring