

Library Faculty Senate Meeting

June 18, 2013

Hamilton Library, Yap Room

Voting Members: Amy Carlson, Jim Cartwright, Naomi Chow (recording), Stu Dawrs, Carolyn Dennison, Janet Dombrowski, David Flynn, Susan Johnson, Eleanor Kleiber, Vicky Lebbin, Jodie Mattos, Dore Minatodani, Sharon Ouchi, Sara Rutter, Asako Shiba, Gwen Sinclair, Dainan Skeem, Jan Sung, Nackil Sung, Mabel Suzuki

Non-Voting Members: n/a

Meeting convened at 10:33 a.m.

I. Approval of May 28, 2013 LSEB meeting minutes

Approved with correction to Bob Nagao's name.

II. Reports

a. Chair [Dawrs]

- i. IAUL Nominations Input Process – Regarding the interim admin. positions. After its last meeting, the LSEB emailed VCAA Reed Dasenbrock to suggest that his office a) contact all nominees to ascertain that they are in fact willing to serve; b) announce the names of the candidates and c) solicit written input from the library faculty and staff on the candidates, with the caveat that all input would be kept confidential but that anonymous input would not be accepted. As of Friday last week [June 14, 2013], Michele Tom had contacted all of the nominees; there was some concern expressed on part of nominees about the possibility of a new supervisor getting potentially negative comments about an individual without that individual seeing them or having a chance to respond. The VCAA will discuss this point with Irene Herold. In the meantime, names of nominees have not been released.
- ii. Abolishment/Sweeping of Library Positions – At its last meeting, the LSEB also discussed next steps regarding the abolished positions, following the communication that was sent to Chancellor Apple. LSEB was concerned that discussions about how to allocate the positions could potentially be occurring at a time when the library has no representation at Dean's meetings, and also that, even after the new University Librarian is on the job, the library will need time to establish its priorities before it can effectively compete for positions with other Units on campus. The LSEB ultimately concluded that these were questions that our library administration should be bringing to UH administration, and so IUL Geary was asked to convey the questions upward. IUL Geary has also proposed to Chancellor Apple that he continue to attend the Dean's meetings through August in an unofficial advisory capacity, which the Chancellor has agreed to. IUL Geary says that at last week's Dean's meeting, VCAFO

Kathy Cutshaw clarified that position numbers would be given out when the VCAA approves the filling of a position, while the “count” would be given at the time of hire. Cutshaw also assured all Dean’s present that there are enough open positions to meet the University’s needs, and so the Library shouldn’t be worried about positions not being available when we apply for them.

- iii. American Association of University Professors Conference - Dawrs received funding from the All Campus Council of Faculty Senate Chairs to attend the annual American Association of University Professors conference, which among other things included several sessions on shared governance. Dawrs will in coming days put together a bibliography of resources on shared governance, which will be made available on the faculty senate website.

b. **Vice-Chair** [J. Sung]

- i. Library Leadership Team (LLT) Meeting
Sung attended on behalf of LSEB/Senate. Reports that IAUL appointments will probably begin August 1, 2013 and run through July 31, 2014 (one year appointment). IUAL Susan Weber’s contract has been extended until August 23rd. Interim Associate VCAA Krystyna S. Aune will have approval responsibilities for the Library during July, 2013.

c. Secretary [Chow] (no report)

d. Library Personnel Committee (LPC) [Flynn]

- i. Revised LPC document is awaiting approval.

e. Elections [Dennison]

- i. Vice-chair/Chair-elect for the 2013-14 Library Senate is Susan Johnson
- ii. Electronic poll for nominations for Secretary open until June 21, 2013

f. Manoa Faculty Senate (MFS) [Sinclair, Minatodani]

- i. No report from Sinclair
- ii. Minatodani reports an inquiry from a professor (Luciano Minerbi) on UH Faculty Senate regarding backlog in cataloging with question as to how to enable Library to have a one-month turnaround time for [donated] materials

g. University of Hawaii Professional Assembly (UHPA) [Rutter] (no report)

III. Old Business:

a. Update on Working Group on Strategic Planning [Sinclair]

- i. Poll regarding proposed revised Library vision, mission, and values statement has been sent out to the Library faculty and Library staff listserves and is now open

b. Update on Travel Policy Committee [Chow]

- i. Task force met on Friday, June 14th to discuss feedback from Library Senate and the Library Staff Advisory Group. The documents were minimally edited, with the comments and feedback attached as separate

documents. The documents will be sent to IUL Geary for his review this week. It is understood that Gregg will determine if he wants to accept, reject or modify proposals and also decide whether to implement on July 1 or hold off until new UL is in place. Documents will also be distributed to Library Senate and LSAG listserves, as well as posted on the Library Senate website.

- c. Transition to incoming UL
 - i. Survey was put together and distributed by Minatodani regarding issues that Senate would like to put forward regarding Library Senate, shared governance, and issues felt to be important to share with the new UL
 - ii. Minotodani compiled the results and shared the document on the library senate listserve.
 - iii. Brief discussion about how to present the data to the new UL
 - iv. LSEB will meet to discuss, and make a proposal to Senate on how to present

IV. New Business:

- a. Library positions to be requested back from the Chancellor's Pool
 - i. Dawrs reports that IUL Geary plans to follow up on requesting the legislatively mandated Okinawan Studies librarian position and the Congressional Papers Archivist position. Otherwise, Admin will hold on other requests for the arrival of the incoming UL Irene Herold.

Meeting adjourned at 11:05 a.m.

Next meeting: July 16, 2013 10:30 a.m., Hamilton Library, Yap Room