Library Faculty Senate  
September 17, 2013  
Hamilton Library Yap Room  

Voting Members: Jim Cartwright, Ross Christensen, Stu Dawrs, Janet Dombrowski, David Flynn, Susan Johnson, Eleanor Kleiber (recording), Jodie Mattos, Dongyun Ni, Sharon Ouchi, Nancy Sack, Asako Shiba, Dainan Skeem, Hisami Springer, Jan Sung, Nackil Sung, Mabel Suzuki  

Non-Voting Members: Irene Herold, Gwen Sinclair  

Meeting convened at 10:36am  

I. Approval of minutes for August 20, 2013 Library Faculty Senate Meeting.  
   a. Minutes approved  

II. Reports  
   a. Chair [J. Sung]  
      i. The Manoa Faculty Senate (MFS) will send out a request for one additional representative from the Library. (Vacancy due to G. Sinclair’s ineligibility to serve on the MFS while she is serving a AUL)  
   b. Vice-Chair [Johnson] – no report  
   c. Secretary [Kleiber]  
      i. Kleiber anticipates being unable to complete her full term as Secretary of the Library Senate. She requested a special election be scheduled for February 2014 so that she can train her replacement.  
   d. Library Personnel Committee (LPC) [Ouchi]  
      i. S. Ouchi reports that there are a total of 7 applications being reviewed by LPC this year (3 tenure, 3 promotion, and 1 contract renewal).  
      ii. This year only, applicants may choose to use either the 2008, or the 2013 versions of the LPC Policies & Procedures. This choice is made possible by the Memorandum of Agreement on Departmental Personnel Procedures for Library Services, signed by Reed Dasenbrock, Vice Chancellor for Academic Affairs, and James Kardash, Associate Executive Director, UHPA.  
      iii. The main difference between the 2008 and 2013 versions of the LPC Policies & Procedures is that if a candidate should select to use the 2013 version, the LPC will not solicit wide-ranging evaluations. Applicants have until Friday the 20th of September to notify LPC as to which procedures they would like to use.  
   e. Elections [Dennison] – no report  
   f. Mānoa Faculty Senate (MFS) [Flynn]  
      i. First MFS meeting Wednesday the 18th of September. All faculty welcome.  
   g. University of Hawaii Professional Assembly (UHPA) [Ghosh] – no report  

III. Old Business (none proposed)  

IV. New Business:  
   a. Vacancy Planning and Prioritization
i. Concerns were expressed about the limitations of the spreadsheet format and each department having the discussion in isolation.

ii. Herold described the current VPP process as a starting place for a much more involved library-wide discussion, hopefully inspired by the 3rd page of the spreadsheets. She will take these concerns into consideration as the process continues.

b. Strategic Planning Working Group
   i. J. Sung – Earliest library strategic plan covered 1998-2007 and was initiated by the UL office. The most recently completed strategic plan covers 2008-2015, and was also probably initiated by the UL office.
   
   ii. Dawrs – 2012 Library Senate formed a committee called the Strategic Planning Working Group (SPWG). The composition of the working group has since changed, and most recently G. Sinclair has stepped down as the chair of this committee over concerns of oversight from Administration. The mandate of the SPWG continues until December 2013, although the working group anticipates that the work will not be complete by that time.
      
      • Should Admin be represented on the committee?
      • What is the future direction of the SPWG?
   
   iii. Motion: 1. Include the current administrator as a bona fide member in the committee. 2. That we open communication with Administration for the future governance of the process.
        i. Motion carried.

V. Meeting Adjourned at 11:42am.

Next Meeting: October 15, 2013, Hamilton Library, Yap Room