Library Faculty Senate  
December 16, 2014  
Hamilton Library Yap Room

Voting Members: Amy Carlson, Ross Christensen, Michael Chopey, Elena Clariza, Carolyn Dennison (recorder), David Flynn, Monica Ghosh, Carol Kellett, Eleanor Kleiber, Jodie Mattos, Dore Minatodani, Sharon Ouchi, Rohayati Paseng, Sara Rutter, Asako Shiba, Kapena Shim, Nackil Sung

Non-Voting Members: Gwen Sinclair, Beth Tillinghast

Meeting Convened: 10:33 am

I. Approval of Minutes

   a. December 17, 2013 Library Faculty Senate Meeting

      One correction was made to the minutes. The minutes were approved as corrected.

II. Reports

   a. Chair [Ghosh]

      i. The Chair’s Report is short since Ghosh has been the Chair since October 2014 following Susan Johnson’s retirement in September. In this capacity, Ghosh has chaired three LSEB Meetings: October 14, November 12, and December 9, 2014. At the meetings the board did not have any agenda items to bring to the Senate, so there were no Senate meetings in October and November. The Senate, as a whole, is required to meet at least once a semester and that is why this meeting is being called. For now, the agenda is only reports.

      ii. Report from ACCFSC (All Campus Council of Faculty Senate Chairs) Retreat and Meetings:

         1. As the Vice-Chair/Chair-Elect, Ghosh attended the September 26 Retreat of the ACCFSC and the focus of that retreat was to review the UH Faculty Worklife Survey, which is available in its entirety at: http://www.hawaii.edu/offices/app/faculty/faculty14.pdf -- The chairs brainstormed ideas on what areas needed to improve and how to move forward with those issues.

         2. Ghosh was out of town to attend a conference and was unable to attend the October meeting.

         3. Online laboratory course designation: A motion by faculty at UHH was put forward to have a designation for laboratory classes taken
online (i.e. L/OLL) in place, because online laboratory courses do not train students in the motor skills with equipment and safety that is required in certain fields/subjects. Having such a designation could be used to better prepare students to succeed in laboratory courses that require hands-on experience in labs. Some discussion on which online labs would qualify for such a designation and the implications of placing value on the designation ensued. Faculty Senate Chairs were asked to gather feedback from their respective senates. This designation does not directly impact library faculty.

4. Following the Hawaii Labor Relations Board decision that the responsibilities of UHPA, UHAdministration, and UH Faculty, must be worked out by December 1, 2014, several memos from each of the three bodies was produced, but the ACCFSC did not have enough time to review all the documents. John Morton was a guest at the meeting to give more perspective on this document. Due to the short deadline (December 1), ACCFSC members agreed that the next step is for the Executive Committee (Chair -- Ron Bontekoe, Vice-Chair -- Dave Krupp, and Secretary -- Christine Beaule) to meet with John Morton to figure out a compromise document that adequately represents faculty responsibilities, which will be taken back to UHPA. Updates on progress will be reported to the ACCFSC.

iii. At the end of January 2015, Ghosh will step out of her role as Chair and there will be a special election for a new Chair. She will also step out of her role as the second UHPA Faculty Representative.

b. Vice-Chair [Carlson]

The LSEB determined at its last meeting that Carlson would not be eligible to step into the role of chair since she was not elected into the office of vice-chair. She will continue to serve as vice-chair.

c. Secretary [Dennison]

Outdated documents were removed from the Senate Policies and Supporting Documents section of the Library Senate web site. The documents are on the web server, but not are not visible. Paper versions should be in Senate’s archives. Sung and Dennison will work out a way to make the older documents visible through the web site.

d. Elections [Sung]

A special election will be held in January 2015 to fill the office of chair until August 31, 2015.
e. University of Hawai'i Professional Assembly (UHPA) [Chopey]
   i. Chopey sent out a report on the UHPA Faculty Forum in October.
   ii. The new contract was ratified and signed by all parties. It just needs to be funded by the legislature.
   iii. The three main issues that UHPA will address in the next contract are affordable faculty housing, childcare and childcare leave, and distance learning.
   iv. UHPA will be looking for a new executive leader.
   v. Ghosh will step down as faculty representative in January 2015. The library will be looking for someone to fill in as the second UHPA faculty representative.

f. Manoa Faculty Senate (MFS) [Flynn] – no report

III. New Business

a. Revised charge for the Assessment Committee
   i. Ghosh asked faculty for feedback regarding the revised charge for the Assessment Committee. She already has received some feedback.
   ii. Sinclair provided some background about the committee and why the charge is being revised.
   iii. Since the next Library Leadership Team meeting is in January 2015, Ghosh reminded Senate members to send any other feedback to her.

b. Social Media Policy

   Tillinghast provided background information about the Social Media Policy and the Social Media Committee that proposed it.

 Meeting Adjourned: 11:00 am

Next Meeting, January 20, 2015, Hamilton Library, Yap Room