

Library Senate

2/16/2016

Attendance: Bazzell, Beamer, Bussert, Carlson, Chang, Chen, Dennison, Ghosh, James, Lebbin, Minatodani, Ni, Ouchi, Shiba, Sinclair, J. Sung, N.Sung, Thoulag.

Non-voting: Dunn, Herold, Van Heukelem.

Convened 10:31

Agenda:

1. No minutes were approved. Approval of the January 19, 2016 minutes were tabled until the March 15, 2016 meeting.

2. Reports

a. Chair:

Ghosh followed up with All Campus Council of Faculty Senate Chairs (ACCFSC) on two questions raised at our January Library Senate meeting:

Sustainability council: the relationship between the Systems Sustainability Council and the UH Manoa Sustainability Council. Ghosh received a response from Matthew Lynch that while campus council don't report directly to the System Council, but act in a support capacity. As they continue to work, the interaction and communication between the groups will increase.

Transparency on the Facilities transition: This item is on the agenda for the 2/19 meeting, and President Lassner will address the duties performed by the Office of Capital Improvement (System) or by the campus facilities units. Ghosh will follow up at our next meeting on this issue, after the 2/19 ACCFSC meeting.

LLT: The memo from the Senate given to the University Librarian dated 1/19/2016 regarding Planning and Organizational review was mentioned at the 1/25/2016 LLT meeting, but was not a separate agenda item. The memo only went to Administration and not out to all of the LLT members. LSEB had discussed how to proceed with memos in the future. Herold sent a response, which was shared with the whole Senate on 2/12.

Digital Library Project Task Force: Please send feedback to Vick Lebbin by 3/11/2016. The report raised questions regarding faculty status and faculty governance

LLT: memo—was mention on 1/25 but not on agenda, did not go to LLT, only went to Admin. LSEB discussed how to proceed with memos in the future. 2/12 Irene sent a message to the full senate, was shared with senate.

Three scenarios were forwarded to LSEB and placed on the agenda for today's meeting.

b. Vice Chair:

No report.

c. Secretary

No report.

d. Elections Committee Chair

No report.

e. Manoa Faculty Senate:

No report.

f. UHPA
No report.

3. Unfinished business

a. LARC: next steps.

LSEB discussed next steps: creation of an ad hoc committee to bring the questions to the full senate.

b. Motion to Revise the Following Portions of the Constitution of the University of Hawai'i at Mānoa Library Senate:

- Article V. Section 3.a (3)
 - Currently reads: "Interprets parliamentary procedures from the latest edition of Robert's Rules of Order."
 - Revised to: "Selects or creates meeting procedures to be used for their term."
- Article VIII. Section 4 sentence 2
 - Currently reads: "Business is conducted according to the procedures outlined in the latest edition of Robert's Rules of order, except as otherwise stated in this Constitution and By-Laws."
 - Revised to: "Business is conducted according to the procedures selected or created by the Chairperson for their term, except as otherwise stated in this Constitution and By-Laws."

No further discussion, motion was moved to a vote. Yes: 14; no:3.

Motion passed.

c. Follow up to the Planning and Organizational Review Process memorandum sent to Library Administration.

Agenda item already discussed in Chair's report.

4. New Business

a. Possible scenarios for resolution of materials formerly grouped as Special Research Collections
Minatodani provided background and context for the scenarios document. While patient and thoughtful consideration was put into the document, Mintodani suggested that it may show an incomplete picture, and she encouraged members to express concerns or participate with more information. While some of the scenarios would require a re-organization, Herold clarified that that moving a single faculty member on the organizational chart does not require a re-organization. Overall, the scenarios reflect prioritizing staff, space, processing, and collections in different ways. The scenarios document was sent to LLT, to determine a process to discuss these and potentially other options. Please send comments or suggestions to either Ghosh or Lebbin, in preparation for a discussion on 2/29/2016. Questions came up about consultation, process, and faculty governance issues relating to the scenarios.

Adjourned: 11:38am