Library Senate

4/19/2016


Non-voting: Herold, Van Heukelem. Crawford, Kadohiro

Convened 10:33

Agenda:

1. Approval of the January 19, 2016, and the February 16, 2016 meeting minutes:
   Both approved.

2. Reports
   a. Chair:
      Ghosh attended recent ACCFSC meetings and shared the following items:
      - The “Guided Pathway” system has been implemented for undergraduates in Star, the online registration system.
      - Report sent out regarding tuition increases, which Ghosh will share via the libsen list.
   b. Vice Chair:
      No report.
   c. Secretary
      No report.
   d. Elections Committee Chair
      The committee will initiate an election to fill a vacancy on the Election Committee. All voting members will receive an email to that effect by April 20, 2016.
   e. Manoa Faculty Senate:
      No report.
   f. UHPA
      The library has lost one UHPA representative. It was at 2, and it is now at 1. This is normal based on the number of faculty currently employed in the library.

3. Unfinished business
   a. LARC update.
      Ouchi described the updates made the the Guidelines for Evaluation of Library Administrators. The document will receive one final edit (the last sentence was missing a word), and then be posted on the senate website.

4. New Business
   a. Chair’s rules: discussion of distributed draft rules.
      No discussion
   b. AUL-LIT PD responsibilities/recategorization – information
      ACTION: Ghosh will distribute the written statement.
      IH response: the request for the CUPA category revision doesn’t change the place of this position in the organizational chart.
c. Internal transfer process
   • ACTION: LSEB will discuss and propose a motion to include the LPC chair as an ex officio member of the LSEB. The purpose is to improve communication between the LPC and the Library Senate.
   • Discussion of the Internal Transfer Guidelines (general ideas):
     - Internal transfer does not always result in the most qualified candidate
     - Internal transfer of untenured faculty makes it difficult to demonstrate professional progression needed for tenure portfolio.
     - Limiting transfers to tenured faculty could leave untenured faculty in less-than-ideal working environments.
     - Who determines if an internal transfer is qualified, and how is that decision made?
     - The current guidelines do not allow qualified civil service or temporary librarians to apply internally.

d. Strategic Planning
   ACTION: please send feedback about the Strategic Planning process to Ghosh by noon on Tuesday the 26th of April. She will compile the feedback and present it at the LLT meeting on the 2nd of May.

e. Faculty rank directory online
   Approved.
   ACTION: Chopey will send an email to Martha Chantiny and the library faculty informing them of the Senate decision and letting them know that any librarian who does not want his or her rank displayed should let Martha know.

f. Concerns about proactive action and advocacy.
   Discussion only, no action.

Adjourned: 12:17am