Library Senate Executive Board

Meeting Minutes
1998-04-06

Present: Gregg Geary, Martha Chantiny, Ross Christensen, Monica Ghosh, Ruth Horie, Ted Kwok, Virginia Richardson and Elaine Schultz. Absent: Randy Hensley

Meeting was convened at 1:07 p.m. in the Administration Conference Room.

Minutes from the February 2, 1998 meeting were approved.

A question arose as to whether John Haak had actually been asked to write and had written a letter to the Manoa Faculty Senate documenting the value the library receives by using UH Press Journals for exchange to acquire other journals for the collection. Gregg will check with administration to see if a letter was sent. (Gregg followed up and discovered that John Haak sent a memo on Feb. 6, 1998 on this subject to Sr. Vice President Dean Smith. A copy is attached to the printed file copy of the LSEB 4/6/98 minutes)

Dr. Alexander Malahoff, President of the Manoa Faculty Senate was invited to the meeting to help clarify questions the library senate executive board had on faculty input in the matter of department organizations. Malahoff said that he is unfamiliar with use of the concept of delegated authority to approve reorganizations. Many recent department reorganization plans have come before the Manoa Faculty Senate Executive Committee (SEC) for comment before review by the Board of Regents. On the question of faculty input in reorganizations Malahoff agreed to bring the issue to the SEC. The document "A3.101 Guidelines for Processing Organizational and Functional Changes" does not now outline procedures for faculty input. Several questions emerged for consideration:

1. Who determines whether a reorganization is in the delegated authority category?
2. If a dean can decide something is "delegated" what mechanisms are available to contest this decision?
3. How can we alter the reorganization guidelines to specifically mention means to obtain faculty input?

Malahoff said that if the SEC determines that these issues warrant clarifications they would be referred to the Committee for Academic Policy and Planning (CAPP) for further action. Ruth Horie serves on the CAPP. (SEC did refer the matter to CAPP on April 7. A subcommittee was formed and drafted a revision of Section A3.101. This was presented to the full CAPP committee on April 14th. On April 22, 1998 the Manoa Faculty Senate approved the "Resolution on Faculty Involvement in Reorganization". This calls for amending the Systemwide Administrative Procedures to include faculty consultation at both the unit and campus levels. Content of the resolution)

COMMITTEE & REPRESENTATIVE REPORTS
ELECTIONS (Ghosh)

Committee is updating the Library Senate Standing Committees/Officers List. The committee will then be able to develop a list of eligible candidates for the election committee elections. The nominating ballot will go out the week of April 13, followed the next week with the final election. The new election committee will be in place by May 1 and can select a chair.

STAFF DEVELOPMENT (Hensley absent)

Minutes of the March 2, 1998 meeting of the committee were sent out to lib-ids on April 3, 1998.

LIBRARY PERSONNEL COMMITTEE (Richardson)

LPC is now working on the evaluations of the three Spring contract renewal candidates. They are anticipating a very busy fall.

MANOA FACULTY SENATE (Horie & Christensen)

Ross reported on the March 18 meeting of the Manoa Faculty Senate. President Mortimer addressed the Senate supporting its initiatives. The Senate approved the recommendations of the Adhoc Committee on the Undergraduate Experience --the Kipnis Report. Dave Robb, Director of Admissions and Records spoke on plans to codify admission policy and procedure practices and compare with benchmarks of Manoa's peer institutions. The senate supported this project. The resolution on the proposed merger of the College of Continuing Education and Community Service and Summer Session was passed. Full minutes of the meeting

UHPA (Chantiny)

Martha announced that she just received an e-mail inviting UHPA members to participate in a rally supporting the legislation recommended by the Economic Revitalization Task Force. The rally is scheduled for this afternoon at the Capital.

NEW BUSINESS

The board discussed the suggestion by a faculty member of soliciting nominations this year for the Nina D.P. Horio Excellence in Librarianship Award. The board agreed that this year's present board should handle the project. We would solicit nominations in June with a submission deadline in July. After the nominations are made an ad-hoc selection committee would be formed and would render its recommendation with board approval by mid-August. The actual award could be presented at the end of the year celebration. Elaine will check with John Awakuni on the balance of the funds and the types of expenses that can be charged against it. After the award was presented the board would encourage donations from the faculty to replenish the account.

Next meeting will be May 4 at 1 p.m.

The meeting adjourned at 2:20 p.m.

On April 16, 1998 Chair Geary, on behalf of the Library Senate Executive Board and the Library Senate sent a letter to Sr. Vice President Dean Smith expressing our grave concern over the possibility of more library budget cuts. Posted letter
May 4 LSEB meeting cancelled. Next meeting will be Monday, June 1, 1998.

Respectfully submitted,
Elaine Schultz