Library Senate Executive Board

Meeting Minutes
1998-10-05

Present: Ted Kwok, Erica Chang, Ross Christensen, Eileen Herring, Karen Peacock, Virginia Richardson
Absent: Martha Chantiny, Vicky Lebbin, Roberta Winjum

The meeting was convened at 11:35 a.m. in the Administration Conference Room.

Minutes from the August 17, 1998 meeting were approved with minor corrections.

COMMITTEE & REPRESENTATIVE REPORTS:

LIBRARY PERSONNEL COMMITTEE (Richardson)
The LPC will be very busy this Fall with 6 promotion/tenure applications, 3 contract renewals, and 4 post-tenure reviews by the LPC Chair. Richardson expects to have the promotion/tenure reviews completed by Thanksgiving and the contract renewals by mid-December.

ELECTIONS (Chang)
Since Itoga has resigned her position in the Library, the runner-up in the last Election Committee election, Wilma Wilkie, replaced Itoga on the Committee. The Committee elected Chang as the new Chair. Chang had some concerns about possible conflicts between the Library Senate by-laws and Library Personnel Committee Policies. Chang and Richardson will look into these issues and report back to the LSEB.

MANOA FACULTY SENATE (Christensen and Peacock)
Notes from the last meeting were distributed by email. Christensen is now the Chair of the Committee on Student Affairs. There is no longer a library representative on the Senate task force to review core requirements. Although it is unlikely that new members will be added to this task force, Peacock will pursue having a librarian as an ex-officio member.

STAFF DEVELOPMENT (Lebbin via Kwok)
In addition to the Chair, Vicky Lebbin, the Staff Development Committee for 1998 consists of Paul Beck, Dave Brier, Thelma Diercks, Clara Inouye, and Cora Nishimura (Treasurer). The Committee is planning a series of presentations called Perspectives in which community and university speakers will share their views on library issues. A technical training session on WWW Search Engines by Dr. Peter Jacso is scheduled for October 29. T-shirts will be sold at the Library ground breaking and the Committee donated three t-shirts to the Aloha United Way for prizes.

UHPA (Chantiny via email)
There will be a faculty forum for representatives on Saturday, October 17, and Linda Lingle will be speaking to the group.

OLD BUSINESS:
No Old Business.

NEW BUSINESS:

1. Committee on Academic Policy and Planning
Ruth Horie was on this Committee during her tenure on the Faculty Senate, but both current Representatives are currently on other Senate committees. The Library has been added to the new degree checklist and in this way Library Administration should be advised of program change proposals. After discussion, it was decided that the LSEB will revisit this issue if problems develop with the new checklist procedure.

2. Library Senate Unix Account
Wil Frost had requested that the LSEB set up its own unix account so that the Board could be responsible for its own Web pages. The LSEB supported this idea and decided that the current Secretary will be responsible for managing the account and updating the Web pages. Both the Secretary and the Chair will have the password for the account. There was some discussion of the function of the Web pages which was deferred until after the new account was operational.

3. Future LSEB Meeting Time and Day
LSEB meetings will be scheduled for the first Monday of every month at 12:30 p.m. If there are no pressing agenda items, the Chair may elect to defer the meetings. Since the Secretary has an ongoing commitment at 1:30 p.m. on Mondays, every effort will be made to adjourn the meetings before that time.

4. All Campus Council of Faculty Senate Chairs
Kwok attended the meeting on September 16 and reported that faculty are urged to complete the quality of work life survey. The group also discussed the effects of distance learning on faculty compensation and workload. President Mortimer spoke on the autonomy bill and the state of the University.

Next meeting will be November 2 at 12:30 p.m. Note new meeting time.

The meeting adjourned at 12:30 p.m.

Respectfully submitted,
Eileen Herring