Library Senate Executive Board

Meeting Minutes
2000-08-07

Present: Acosta, Chang, Christensen, Coleman, Flynn, Peacock

Coleman (Secretary)

Meeting began at 12:40 p.m.

Previous minutes approved.

Discussion/Planning

1. University Librarian Position

Winjum collected input from the faculty on suggested sites to advertise the University Librarian position. New Chair, Christensen, will get the information from her and pass it on to the Selection Committee.

2. LSEB Secretary/temporary leave.

The new secretary will be on maternity leave at the beginning of her term. This brought up the issue how to assign a replacement and the definition of "temporary leave". It was determined that there needs to be clarification in the Bylaws about the definition of temporary leave types i.e. maternity leave etc. Ross will investigate and Coleman, will continue to serve as Secretary until the issue is resolved.

3. Senate Roster

Secretary will review and update the Senate Roster

4. Staff Development Committee

Membership is still short. Minatodani will be contacted by Coleman

5. Faculty Senate Representatives

Flynn and Sinclair are the faculty representatives. Gosh will serve as an alternate. Peacock is finishing her term as representative.

6. LSEB archives
A location for the LSEB committee archives needs to be determined. Christensen will send a request to Administration for a secure filing cabinet for current files. A time period needs to be determined for active committee files. Non-active files will be passed onto Cartwright for inclusion in the Archives.

7. Reports

A. LPC

The LPC will meet to discuss draft of revisions to the LPC policies and procedures. LPC will find out if LPC changes have to be approved by Bachman Hall. LSEB suggest that the confidentiality conflict issue be resolved first and the other issues be prioritized and dealt with as time permits.

B. Elections

Election committee polices will be reviewed by the Ad-Hoc Committee and the results will be reported to the LSEB.

C. Staff Development

Archiving of files was discussed (see above)

D. Manoa Faculty Senate

No new activity

E. UHPA

No report at this time.

Meeting adjourned at 1:40 p.m.

Next meeting: Sept. 11, 2000, 12:30 p.m. Admin. Conference Room

Submitted by Dave Coleman (Secretary)