Meeting Minutes
2000-09-11

Present: Christensen, Flynn, Minatodani, Wermager

Meeting began at 12:30 p.m.

Previous minutes approved.

Discussion/Planning

1. LSEB Secretary/temporary leave.

The new Secretary will be on leave for 5 months at the beginning of her term. After consulting the Constitution and By-Laws, Christensen determined that the Chair should appoint a replacement to fill the temporary vacancy. He suggested that Coleman (the Vice Chair) continue to serve temporarily as the Secretary. Christensen will consult Coleman.

2. Librarian Title Change

The UH Office of Human Resources is considering changing the titles of positions for librarians. Ehrhorn asked whether the LSEB wishes to comment on the issue. In response, LSEB solicited comments from the library faculty about the potential changes. Christensen summarized the comments. Because several members of the board were unable to attend the meeting, it was decided to discuss by email a possible LSEB reply to Ehrhorn.

3. Meeting Times

Some members may have difficulty meeting at 12:30 on Mondays. Christensen will explore the need for and possibility of finding a new meeting time.

Committee Reports

A. LPC

Wermager distributed General Advice on Preparation of Contract Renewal, Tenure and Promotion Dossiers (revised August 2000). LPC will hold informational meetings for contract renewal applicants during the week of Oct. 3. Also distributed were 2 handouts detailing proposed changes to the LPC Policies and Procedures. Wermager summarized and described the changes, several of which deal with confidentiality in the contract renewal and tenure processes. LPC will consult Dr. Des Jarlais (Sr VP/Exec Vice Chancellor's Office) for clarification on issues connected with the changes, after which LSEB will meet to consider a special meeting of the Senate to discuss the revisions.

B. Elections
No report at this time.

C. Staff Development

Minatodani has the files for the committee and will soon convene a meeting. M. Chantiny has volunteered for the committee, and Patty Kagawa has left the committee.

D. Manoa Faculty Senate

The first MFS meeting will be Sept. 20. Gwen Sinclair has been appointed to the Committee on Student Affairs.

E. UHPA

No report at this time.

Meeting adjourned at 1:30 p.m.

Next meeting (tentative): Oct. 2, 2000, 12:30 p.m. Admin. Conference Room

Submitted by Ross Christensen (Chair)