Library Senate Executive Board

Meeting Minutes
2002-05-07

Present: Acosta, Chopey, Coleman (Chair), Flynn, Horie, Lebbin, Sinclair

Absent: Minatodani, Suzuki

1. Approval of previous meeting's minutes

2. Old business
   A. LPC document revisions
      Solyom is preparing new drafts of the draft LPC documents that incorporate the changes recommended at the discussion meetings. These drafts will be distributed by Acosta and are to be inserted into the binders. A second round of discussion meetings will be scheduled. The web forum will be closed and a new one opened, hopefully with the capability of displaying topic threads.
   B. Status of memos to UL

3. New business
   A. Coleman's departure
      As Vice-Chair, Lebbin will assume Coleman's responsibilities as Chair for the remainder of the term. Elections will be held as usual to fill the Vice-Chair seat that becomes vacant in September. Lebbin appointed Sinclair to take over as Vice-Chair until her term expires Sept. 2002. Sinclair agreed to serve. The LSEB approved the appointment.
   B. Library's Vision Statement
      Lebbin will compose a memo to the UL requesting that library faculty be given the opportunity to provide input into the Library's vision statement that the UL mentioned in a recent email.
   C. Administrative calendar
      Library Administration has asked that LSEB regularize the scheduling of the Spring and Fall "State of the Library" address. Lebbin will negotiate/coordinate with Jean Ehrhorn on this. Because of library moves, the address for this Spring will be cancelled.

4. Committee reports
   A. Elections Committee (Chopey)
      The first meeting of this year's Election Committee will be held tomorrow, May 8th. The Chair will be elected at this meeting.
   B. Manoa Faculty Senate Rep (Sinclair)
      The faculty congress and senate will also meet tomorrow. President Dobelle will address both bodies.
   C. UHPA Representative (Horie)
      Two seats as UHPA representatives for LSEB will be vacant in fall: one is a one-year term, the other is a two-year term. One of the seats is Horie's replacement, since she will be resigning her charge in favor of a UHPA
board seat. A new UHPA president will be elected in September. Horie will be attending the NEA annual meeting at the end of June or early July as the UHPA delegate.

D. Staff Development Committee (Sinclair)
A reminder that the Walt Howe event will be held on Tuesday.

5. Resolution for Dave Coleman
A resolution thanking Dave Coleman for his dedicated service as Chair was passed by the Committee.

6. Next meeting: Tuesday, June 4, 1:30, Admin Conference Room

Submitted by DeeDee Acosta (Secretary)