Library Senate Executive Board

Meeting Minutes
2002-12-11

Present: Bazzell (recorder), Chopey, Chun, Flynn, Lebbin (Chair), Stone, Suzuki

The meeting convened at 9:07 AM.

ADDITIONS TO THE AGENDA
None.

FACULTY LIBRARIAN ISSUES--RANKING OF SURVEY FINDINGS

1. Chopey will assign a ranking number to each category as suggested by Chun. Lebbin will notify the Library Senate members and Chopey will email the results as an attachment via libsen-l during the month of December 2002.
2. LSEB (Lebbin) will provide copies to the University Librarian and Associate University Librarian.
3. The LSEB members discussed how LSEB should proceed with addressing the faculty issues. Lebbin stated that the Administration Group had expressed an interest in addressing the issues before the ranking results were tabulated. Lebbin will check back with the Administration Group regarding this. Lebbin will also call for volunteers to form three subcommittees by the end of December 2002 to address the issues.

LPC CRITERIA AND PROCEDURES

1. Lebbin reported that the Ad Hoc Committee will be ready to distribute the drafts by December 20, 2002. The moderators and note takers for two upcoming Senate meetings are as follows:
   January 3, 2003--Chopey and Johnson
   January 15, 2003--Lebbin and Flynn
2. LSEB will distribute the final drafts of the Criteria and Procedures to faculty by February 3, 2003, if major revisions are not required after holding the two meetings.
3. Lebbin and Chopey will prepare a draft memo explaining the voting process. After the LSEB members approve the draft, it will be sent to faculty in early February 2003.
4. LSEB members decided that an informational meeting on the voting process is unnecessary.

STATE OF THE LIBRARY MEETING

1. Lebbin reported that some faculty members had asked whether a State of the Library meeting would be held in the near future. A regular meeting of the Senate was held in August 2002; however, it did not include a "State of the Library" address by the University Librarian. LSEB has decided to invite the University Librarian to present a "State of the Library" address to the Library faculty and staff.
2. LSEB decided to manage the meeting, including scheduling, advertising and
note-taking.

3. Lebbin will draft and present an invitation, including some suggested topics, such as her vision, the year-in-review, benchmarking, etc. for LSEB’s approval. She will propose either January or February 2003 to hold the meeting.

ALL CAMPUS COUNCIL OF FACULTY SENATE CHAIRS (ACCFSC)

Lebbin provided background information on the ACCFSC, its function, and the recent ACCFSC proposal and its potential effects on the Library. Lebbin solicited the LSEB members for suggestions/comments regarding the proposed resolution so she can have the ACCFSC make any needed clarifications to the resolution language.

ACCFSC is a system-wide committee that advises the president on governance issues, information sharing between campuses, and faculty participation. ACCFSC meets monthly and the Chair of LSEB is a member of the committee.

The proposed resolution states:
"Be it resolved that the appointment of faculty representatives to any committee (including search committees for administrators) shall be conducted only through appropriate faculty governance bodies."

This proposal would address, for example, the concern that appointments to search committees for administrators are not properly balanced among affected faculty members. The resolution requiring that the committee select members through faculty governance bodies, such as LSEB in the Library, would correct the imbalances. Examples of committees affected by the resolution in the Library would include CDMC, ECC, and BAG, whose decisions have an across-the-board impact.

The LSEB members, however, raised a concern about the term, "any committee" as it applies to the Library, which apparently has many more committees than other campus units. Lebbin will raise this issue with ACCFSC and report back to the LSEB.

LSEB MEETING SCHEDULE FOR SPRING 2003

1. The members agreed to meet every second Wednesday of the month, from 9:00 AM to 10:30 AM for the 2003 Spring Semester.
2. Bazzell will reserve the Admin Conference Room via the Library calendar.

COMMITTEE REPORTS

LPC (Suzuki)

LPC is continuing its assessments of tenure and promotion and contract renewal candidates. We expect to be finished by mid December.

In a recent message, Michael Chopey announced the results of the election for incoming LPC members (2 yr): Ross Christensen, Joan Hori, Paul Wermager) with alternates for 2003 (Kris Andersen, Wil Frost and Monica Ghosh). Sharon Ouchi, Elaine Schultz, and Mabel Suzuki will have completed their term (as well as alternates Ruth Marie Quirk and James Adamson). Ted Kwok and Sophia McMillen will continue in 2003.

Elections Committee (Chopey)

In the final round of the election, 53 ballots were distributed; 42 were cast. The three members elected to 2-year terms beginning January 1, 2003 are:

Ross Christensen
Joan Hori
Paul Wermager

If the service of LPC alternates is required in the calendar year 2003, alternates will be called in the following order, which is based on the number of votes each received:
1. Kris Anderson  
2. Wil Frost  
3. Monica Ghosh  

The holdover members for 2003 are Sophia McMillen and Ted Kwok.

Manoa Faculty Senate (Flynn)  
Manoa Faculty Senate  
November 20, 2002  
Law 2 -- 3PM


2. Chair's Report. Mike Forman ran through some of the meetings he attended on behalf of the SEC and, because of the full schedule (and the media waiting for the resolutions on the agenda), invited folks to contact him directly for further information.

3. Resolutions

CPM - Kelly Withy presented the committee's resolution relating to academic freedom. This was approved (with a friendly amendment from me). Resolution is available on the web site at http://www.hawaii.edu/uhmfs/.

CAPP - Gert deCouet presented the committee's resolution relating to the JABSOM reorganization. With one minor amendment, the resolution passed. Not available for viewing on the web site yet, but I have a copy if want to see it.

CAB (2) - Robert Bley-Vroman presented the committee's resolution on classified research. Senate members were not comfortable with the amount of supporting information (or lack thereof) and it was moved to table it until the next meeting. Resolution is available on the web site at http://www.hawaii.edu/uhmfs/.

Robert then presented the committee's resolution on the proposal for UH system reorganization, which included censuring the UH Administration. Robert announced that the SEC had met for two hours with Evan Dobelle and Deane Neubauer earlier in the day to resolve most of the problems with the proposal (currently being presented to the BOR). He then mentioned that there was a second resolution they would like to introduce with much of the same language, but without the "C" word. Before discussion on the first resolution, a motion was made to table it. A vote was taken and it was tabled indefinitely. Another vote approved the introduction of the second resolution (the one NOT on the agenda), it was discussed, and finally passed. It should be noted that there was still considerable dissatisfaction with the lack of review for such a major proposal, one that potentially impacts academic programs. For more information, please see the Advertiser and Ka Leo. Both resolutions are available on the web site at http://www.hawaii.edu/uhmfs/.

4. Joanne Clark (Chancellor's Office) updated the Senate on progress with two vice chancellor searches -- VC Academic Affairs and VC Research and Graduate Education. They are just getting started.

5. Paul Costello, VP External Affairs and University Relations updated the Senate on the new branding of the University. The web presence is a large part of this. For more information, see http://www.hawaii.edu/ur/brand.htm

6. Karl Kim, Interim Vice Chancellor for Academic Affairs briefed the Senate on the UHM Strategic plan and budget proposals (which include the library as a key component in several places). I have a printout of his .ppt presentation; please let me know if you would like to see it.

UHPA (Carlson)

Nurses at three area hospitals went on strike beginning December 2, 2002. Nurses at Queen's Medical Center, Kuakini and St. Francis Hospitals walk the picket lines for a 24-hour daily coverage. UHPA sent word through Faculty Reps encouraging any support UHPA members can give. UHPA also has signs to support the nurses strike if anyone wishes to use
them. Horie reported that five UHPA members walked the picket lines with the nurses on Monday, December 9. UHPA wished to remind members of the nurses support of the faculty strike in April 2001.

As reported in Board Notes: James Heasley, Co-Chair of the Collective Bargaining Committee, reported that UHPA has had two bargaining sessions, one on November 1 and the other on November 11. During these negotiation sessions, they had general discussions about the issues relating to job security for faculty who are not eligible for tenure and salary increases during the next biennium. The UH negotiators have drafted language regarding promotion and tenure, the grievance procedure relative to performance judges, and the per diem rates for faculty travel. The parties will discuss the draft language for these issues when they meet on November 19. It was reported that the salary data provided by JBL Associates indicate that all campuses within the UH System are significantly behind their peer institutions on the mainland. (As reported in Board Notes, December 6, 2002).

UHPA encourages Librarians, as well as all non-instructional faculty, to add specific statements regarding workload to the upcoming contract.

UHPA Executive Committee will meet Friday, December 13. The next UHPA Board of Directors meeting will be held on Saturday, December 14. The UHPA Faculty Forum Agenda Committee will meet on Friday, December 13 to discuss the agenda for the spring 2003 Faculty Forum.

**Next meeting**
Scheduled for January 8, at 9:00 AM at the Admin Conference Room.

The meeting adjourned at 10:15 AM.

Submitted by Tokiko Y. Bazzell (Secretary)