

Library Senate Executive Board

Meeting Minutes 2003-01-08

Attendance:

Carlson (recorder), Chohey, Chun, Flynn, Johnson, Lebbin (Chair), Stone

Library Personnel Committee (LPC) Chair is currently empty. Lebbin contacted the new LPC and gave them information on the LSEB meetings.

1. Additions to the agenda: none.

2. Librarian Faculty Issues Survey - Ranking

On 12 December 2002, Lebbin sent an email to library faculty soliciting volunteers to serve on one of three groups. These groups, and the volunteers for each group, include:

Group 1: Personnel, compensation, workload

Volunteers: C. Hamer

Group 2: Organization culture and management

Volunteers: L. Engelberg, C. Hamer

Group 3: Collections and services

Volunteers: R. Barnard, K. Chun, W. Frost, D. Minatodani, K. Peacock, L. Scott.

Lebbin called for volunteers from LSEB to serve on any of the committees and asked for additional suggested names for the three committees. Bazzell will be added to the list of Group 3. Chohey and N. Sack will serve on Group 3. Johnson and Carlson volunteered for Group 2. Carlson will ask R. Horie if she would like to join Group 1. Members of LSEB discussed who should lead each group and compile the recommendations from each of the three groups. A member of LSEB will convene and report recommendations from each group to LSEB. Deadline for a list or recommendations (essentially the product of each group) will be February 21, 2002.

3. State of the Library Meeting

Bazzell reserved the Korean Study Center and a microphone for the February 5-6 State of the Library Meeting. Ehrhorn had suggested to Lebbin to work with Lucy Usui to secure a location for the University Librarian's address. Lebbin will work with L. Usui and J. Ehrhorn to determine a location. Lebbin will send out a message to the library faculty once a location has been secured. Bazzell will take minutes. Protocol of the event was discussed.

4. Library Faculty Senate Documents

A number of materials come to each secretary and chair. Lebbin asked if these

materials should be preserved and if so, by Library or University archives? Members discussed the materials and agreed the materials should be housed within the library. Lebbin called for a volunteer to help the secretary review the materials. Stone volunteered to help review the materials. Stone and Bazzell will report progress back to LSEB at the March 12 meeting.

5. All Campus Council of Faculty Senate Chairs (ACCFSC)

Lebbin asked if LSEB members had comments regarding the revised ACCFSC resolution that she should take to the January meeting. She informed LSEB that the resolution has to be voted on by ACCFSC before she can officially bring the resolution back to LSEB. Members of LSEB questioned the scope of the resolution and discussed the possible interpretations of the resolution. Lebbin will ask for further clarification regarding the levels and the meaning of 'primary' as used in the resolution.

Background:

ACCFSC is a system-wide committee that advises the president on governance issues, information sharing between campuses, and faculty participation. ACCFSC meets monthly and the Chair of LSEB is a member of the committee.

According to the ACCFSC's rules of procedure, whenever an important initiative is proposed, it must be taken back to the individual faculty senates for approval.

A resolution was made at the November ACCFSC meeting regarding faculty representation on committees (see below).

Numerous ACCFSC email discussions followed the November meeting seeking to clarify the resolution. At the December ACCFSC it was decided that Ron Bontekoe and Mary Tiles, both of UH-Manoa, would work to revise the resolution (see revised below). The ACCFSC has not yet voted on this resolution.

Initial resolution:

Be it resolved that the appointment of faculty representatives to any committee (including search committees for administrators) shall be conducted only through appropriate faculty governance bodies.

Revised Resolution:

Be it resolved that the appointment of faculty representation to any of the following committees shall only occur through the appropriate faculty governance bodies.

- a) Search committees for academic administrators above the department level;
- b) Academic planning and policy committees;
- c) Budgeting planning and implementation policy committees; and
- d) Student-faculty relations policy committees.

The appropriate faculty governance body in each case is the primary campus faculty senate. Where a campus possesses more than one senate, it is presumed that, in the case of issues arising the impact of which is felt most immediately at the level of some

sub-unit, the primary faculty senate will make nominations to the committee in question only after consultation with the faculty governance body of the unit most immediately affected.

6. Committee Reports

UHPA (Carlson)

UHPA has voted to help the Hawai'i Nurses Association in their strike in a number of ways. The Board approved a \$3,000 unsolicited contribution to help with the HNA's publicity and communications efforts. Also, UHPA is encouraging faculty members to drop off non-perishable supplies for the strikers and to occasionally join the nurses on their picket lines. If you would like more information about participating in these efforts, please contact one of the members of the UHPA Organizing Committee, Ruth Horie, ruthh@hawaii.edu, Mari Yoshihara, myoshiha@hawaii.edu, or Bill Puette, puette@hawaii.edu.

As in previous years, UHPA invites all members to participate in the 2003 Martin Luther King Day March. For those interested, please meet at Magic Island at 8:30 am on Monday, 20 January 2003. Wear an UHPA t-shirt or hat if you attend. MLK t-shirts will be available at the parade for those who need them. For more information, see: <https://www.mlk-hawaii.org/jan20.htm> or contact Bill Puette <puette@hawaii.edu>.

Reminder: Special Salary Adjustments: As you know, the last UHPA contract stipulated that 1 percent of the total UH salary base would be used for faculty salary adjustments over two years. These funds will expire in July 2003, so if you are interested in requesting a salary adjustment, you should do so shortly.

<http://www.uhpa.org/Media/SSAFormUHM2.pdf>

7. Next meeting

Scheduled for February 12, at 9:00 AM at the Admin Conference Room.

Submitted by Amy Carlson (Recorder for Bazzell)