Library Senate Executive Board

Meeting Minutes
2003-08-13

Present: Barnard, Carlson, Chopey, Christensen, Chun (Chair), Johnson (recorder), Stone
The meeting convened at 9:00 AM

ANNOUNCEMENT
Chun distributed the draft revision of the LSEB Secretary's manual prepared by Bazzell. Comments on the revised manual should be sent to Bazzell at: tokiko@hawaii.edu.

STAFF DEVELOPMENT CHAIR
The elections committee recommended Anne Stone to be the Chair of the Staff Development Committee in the coming year. LSEB approved the recommendation by voice vote.

ARTICLE X AND ARTICLE XXIII revisited
Despite the fact that the four issues surrounding the MOU were voted upon and passed by a two-thirds majority of the Library faculty (see committee report below), further discussion revealed changes that were needed in numbering within the MOU and in clarification of intent. These changes will be made and resubmitted to the Library faculty for approval.

FOLLOW-UP ON MEMO TO ADMINISTRATION "SUGGESTIONS OF WORKLOAD AND STAFFING"
As requested by Perushek, LSEB polled the Library Faculty for their views on position needs, using the "position needs by category of employee" information, dated 07/08/03, provided by Administration. Ballots were returned August 1st. Tabulated and ranked results were distributed to Library Faculty and sent to Administration. [LSEB notes that only 29 faculty members cast ballots.]

Regarding administration's request for workload changes information gathering, LSEB drafted and sent the following memo to Perushek.

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August 21, 2003
To: Diane Perushek
University Librarian

From: Kyungmi Chun
Chair, Library Senate

Re: Changes with the Voyager LMS

In response to your request of July 8th requesting LSEB input on workflow and workload changes connected to the introduction of the Voyager LMS, the board suggests that a body other than LSEB, using systems analysis methods, might better expedite this task.

We are aware that this information gathering has already started in Collection Services, and applaud this excellent beginning. As this analysis has a library-wide scope, involving all levels
of library employees, and cutting across all three divisions, LSEB suggests that the effort might be spearheaded by an entity more commensurate with the task, such as the Library Departmental Council.

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NEW LIBRARY FACULTY APPOINTEE
In response to numerous inquiries about the new appointee to the Library Faculty, LSEB sent the following memo to Perushek.

***********************************************************************
August 21, 2003
To: Diane Perushek
University Librarian

From: Kyungmi Chun
Chair, Library Senate

Re: A Recent Library Faculty Appointment

The recent memo announcing the appointment of Valerie Perrett to department heads raised a number of questions for many faculty members, and LSEB hopes Administration can address the following issues surrounding this appointment and the practice in general.

Is this an appointment to Hamilton Library, any library on the Manoa campus, or a system appointment?

In light of the recent faculty/staff polls regarding position needs, is any attempt made to fit the new appointee into an already identified need?

The assumption is that in special appointments like these, the new faculty member’s salary comes from funds outside the library. Is this, in fact, the case? If so, will there be an ongoing commitment of funding from outside sources, or will funding come from the library budget in the future?

Will this be a tenured or tenure-track position?

Will the new appointee’s CV be made available to library faculty? Is there a job description for this new position?

Thank you for addressing these questions. We look forward to hearing from you.

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COMMITTEE REPORTS

Elections Committee (Barnard)

Thank you for voting in the referendum on proposed MOUs to the UH-UHPA 2003-2005 Agreement. The results of the referendum were as follows:

Ballots distributed: 55
Ballots cast: 26

19 voted "Yes" to both MOUs and their language
6 voted "No" to both MOUs
1 voted "Yes" to both MOUs; "Yes" to the language of MOU for Article IX; "No" to the language of MOU for Article XXII

76.9% of those who voted voted "yes" to the MOU for Article IX and its
language. 73.1% of those who voted, voted "yes" to the MOU for Article XXII and its language.

The proposed MOUs are therefore approved.

**August: UHPA report (Carlson)**

The 2003-2005 agreement between the UH and UHPA provides for tuition waivers at all UH campuses for spouses and domestic partners of bargaining unit 07 faculty, effective July 1, 2003.

Read about it and get the URL for the required forms at:
http://www.uhpa.org/

On July 23 UHPA presented a forum to hear Professors Joel Westheimer and Gordon Lafer on "Collective Bargaining in Higher Education--Who Should Be Represented?" The two speakers addressed current issues in collective bargaining, including teaching assistants and increased corporatization in higher education.

Beginning in September there will be a new UHPA board member representing Library Services: Tom Jackson, Philosophy. Mari Yoshihara's 3-year term will end at that time.

**LPC (Christensen)**

LPC has not met since LSEB's last meeting and there is nothing to report. LPC's next meeting will be August 19.

**Manoa Faculty Senate (Johnson)**

Manoa Faculty Senate has not yet convened; the first meeting will be September 17th.

**NEXT MEETING**

Scheduled for September 9 (Tuesday), at 9:00 AM at the Admin Conference Room.

The meeting adjourned at 10:00 AM.

Submitted by Susan Johnson (acting recorder)