Library Senate Executive Board

Meeting Minutes
2003-09-09

Present: Barnard, Barnwell (recorder), Carlson (UHPA rep, ex-officio), Chopey, Christensen, Chun (Chair), Stone

The meeting convened at 9:06 AM

ANNOUNCEMENTS
Chun will check with Schultz about continuing in her role as LSEB Parliamentarian. Christensen will ask LPC to appoint a representative to LSEB, as he is now serving as Vice Chair. FOLLOW-UP ON MEMO TO MUSTO ET AL RE MOU No response received to date to memo sent to UHPA at the end of August regarding Article IX of the current contract.

SCHEDULE FOR LIBRARY FACULTY CR AND T/P DOSSIERS
LSEB needs to clarify and communicate the revised timing and schedule of contract renewals, tenure, and promotion to library faculty. For example, there are no more reviews scheduled in the spring.

FOLLOW-UP ON MEMO TO PERUSHEK RE CHANGES WITH THE VOYAGER LMS
Chun will attend LDC meeting to present Library Senate concerns regarding the request from Perushek that LSEB provide input on workflow and workload changes connected to the implementation of the Voyager LMS. LSEB does not feel that we should undertake systems analysis of this library-wide administrative function. Christensen suggested this important analysis be coordinated by the Information Technology Division. Carlson stressed that system-wide concerns need to be evaluated. Christensen reiterated his position that LSEB’s role is to alert Administration to Library senate concerns and make recommendations, and not to conduct the work that requires the expertise of trained systems analysts.

FOLLOW-UP ON MEMO TO PERUSHEK RE NEW LIBRARY FACULTY APPOINTEE
The memo was sent August 21 regarding the new information literacy position, reporting to Hensley, effective October 2. No response received to date. Chun will wait two more weeks, and send email reminder to Perushek. It was noted that future memos to Perushek shall state the next LSEB meeting date and specifically request a formal response before that time.

COMMITTEE REPORTS

Elections Committee (Barnard)
The election for Revisions to LPC Policies and Procedures was completed on August 29, 2003.

The results of the election were as follows:
Ballots distributed: 55
Ballots cast: 35
33 voted "Yes"
2 voted "No"

The proposed Revisions to LPC Policies and Procedures are therefore approved. 2. The election for Proposed language of MOU for the Article XXIII.A. is in progress. The ballots will be collected and counted on Wednesday, September 17, 2003.

LPC (Christensen)
On 8/27/03 LPC met with Louise Kubo of the Chancellor's office. We discussed the progress on the memoranda of understanding that pertain to LPC policies and procedures. Kubo informed LPC that multiple year contracts are now being awarded. She also informed LPC of other changes to Tenure and Promotion procedures. (Please refer to LSEB email sent by Christensen on 9/10/03 with text of Hori's summary notes from meeting with Kubo.)

LPC will initiate another election concerning a change to the LPC Policies & Procedures in order to align them with the new UHPA bargaining agreement.

September UHPA report(Carlson)
Nominations for one of the Library's UHPA Representatives were due to UHPA by September 5. The election will follow in the upcoming weeks. UHPA announced that a telephone survey is underway to determine faculty views on salary negotiations. Market Trends Pacific is conducting the survey. UHPA Directors urge all faculty contacted to participate. The Faculty Salary Survey conducted last year will be updated. UHPA retained JBL Associates once again to update the salary study of UH peer institutions. At its meeting on Saturday, August 23, the UHPA Board of Directors passed the following motion, which has been forwarded by letter to members of the UH Board of Regents. "That the University of Hawaii Professional Assembly requests that the Board of Regents not hire any new administrators or increase the salaries of any current administrators, including any interim and acting administrators, until a general salary increase is received by the faculty. UHPA also requests that the Board of Regents freeze all administrative vacancies until salary increases have been negotiated for the faculty." More information regarding salary negotiations can be found at http://www.uhpa.org/

Manoa Faculty Senate (Johnson)
Manoa Faculty Senate has not yet convened; the first meeting will be September 17th.

NEXT MEETING
Scheduled for October 14 (Tuesday) at 9:00 AM at the Admin Conference Room (112).

Chun and Barnwell will be away; Christensen will chair and Carlson will record this meeting.

The meeting adjourned at 10:05 AM.

Submitted by Jane Barnwell (Secretary)