Meeting Minutes 2003-12-09

Present: Barnard, Barnwell (recorder), Carlson, Chopey, Chun (Chair), Johnson, Stone

The meeting convened at 9:06 am.

ANNOUNCEMENTS

1. MOU UPDATE:
   Jim Kardish (from UHPA) called Chun and noted our MOU is not yet effective. This was submitted August 28! He is not sure why it was held by Musto. Chun informed Hori (Chair, LPC). Ehrhorn had asked Chun if we submitted this letter/MOU through Perushek or directly from LSEB. Ehrhorn requested copy of the MOU, and Christensen provided an e-copy. Barnwell suggested Chun inquire as to current status.
   ACTION: Chun will email to Jim Kardish.

2. Staff Development Committee - Staff Travel Funds
   Stone reports on the problem with paperwork and processing time which has plagued the committee. Stone asks for input on how to deal with this problem. Stone suggests this committee needs to be staggered with 2 year appointments for a Chair and Co-Chair to ensure continuity. Barnwell suggested the committee could produce a flow chart and document the processes involved for clarification and help in identifying the root of the problem. In addition, Barnard suggested a checklist of person responsible for each activity/part of the process.
   ACTION: Stone and Barnard will draft text for by-laws change proposal. This change would have to be voted on.

LOW VOTER TURNOUT FOR LIBRARY SENATE ELECTIONS

Discussion of possible reasons for low voter turnout in Library Senate elections, an issue raised by Elections Committee chair Barnard. Possibilities include need for more time to vote, and more email reminders. It was noted that a ballot box was added to Cataloging. Idea of e-voting was raised and whether it has been investigated by LSEB before?
   ACTION: Barnard will speak to Adamson re possibilities of e-voting.

LIBRARY SENATE’S ROLE AND ISSUES RELATED TO UHPA

Chun attended meeting of ACCFSC. It was noted LSEB is a communications channel, though we are not “appointed” by the Board of Regents. Should constituency UHPA reps for a committee as a separate body? Johnson will check on why there are various faculty senates and how they got formed. Concern is there is no written procedure differentiating the various senates and the union. Each senate conducts elections using individual election procedures.

MEETING WITH MUSTO

Chopey asked if the workload issue we are putting before Musto to discuss is an issue for library faculty or both library faculty and staff? Discussion tabled until January meeting.

COMMITTEE REPORTS

Elections Committee (Barnard)
No report.

Staff Development Committee (Stone)
No report.

LPC (McMillen)
No report.

December UHPA Report (Carlson)
The Nov. 28 bargaining session was cancelled by UH, although J.N. Musto, Mary Tiles, Jim Heasley, and Ted Hong were able to talk informally. UH wants to raise faculty salaries to the 80th percentile with salaries at peer institutions but there is concern about the cost. UHPA is proposing a 6-year salary package
to spread the cost out. The next bargaining session will be on Dec. 18 and the next Collective Bargaining Committee meeting on Dec. 21. Sophia McMillen will attend.

The next Board meeting will be on Sat. Dec. 13. Ruth will be going to the HLA Conference instead. Any issues to be brought up should go to Tom Jackson, Philosophy, who represents Library Services.

UHPA will march in the Jan. 19, 2004 Dr. Martin Luther King, Jr. Day Parade, Magic Island to Kapi‘olani Park. All are encouraged to join in. More details to come.

The next Faculty Representatives Forum will be in February.

J.N. Musto would like to meet with all librarians on the Manoa campus sometime in the spring, to gather feedback and answer questions about the current contract and future contract language related to professional activities and workload equivalencies. He has asked Ruth Horie to coordinate meetings with librarians on every campus. He is also interested in determining librarian salaries for the current salary package being negotiated.

On December 8, the two UHPA Library Reps, Sophia MacMillen, and Ruth Horie, UHPA Board member at large, discussed a survey for UH-Manoa, UH-West Oahu and UH-Hilo Librarians. The survey will be distributed and concluded to help the Collective Bargaining Committee Advisory Group at their next meeting, tentatively scheduled for December 21, 2003.

Manoa Faculty Senate (Chopey)
No report.

ADDITION TO AGENDA
1. Chun reported on query from ACCFSC to have permission to link to our web site from theirs. Discussion centered on sensitive content. Discussion will continue at January meeting.
2. Johnson discussed the recent Manoa Faculty Senate e-list discussion re print vs. electronic library resources and the viability of these resources. The discussions were prompted by recent Elsevier cancellations at prominent universities. Perushek is preparing a pamphlet for Manoa Faculty Senate. Johnson proposes that LSEB provide input into the ongoing discussion.

ACTION: Johnson will forward information on how to subscribe to this list to LSEB, as well as compile the relevant threads of the discussion.

NEXT LSEB MEETING
Scheduled for January 13 (Tuesday) at 9:00 AM at the Admin Conference Room (112).

The meeting adjourned at 10:30 am.
Submitted by Jane Barnwell (Secretary)