Library Senate Executive Board

Meeting Minutes
2004-05-11

Present: Carlson (recorder), Chopey, Christensen (Chair), Rutter, Sack, Stone, Wermager
The meeting convened at 9:05 am.

ANNOUNCEMENTS
None.

APPROVAL OF MINUTES
All pending minutes had been previously approved by the LSEB over email and are now on the Library Senate web site, recently migrated to the Library’s server at: http://libweb.hawaii.edu/uhmlib/lseb/lseb_minutes_index.html

ADDITIONS TO AGENDA
No additions.

LIBRARY BUDGET
Christensen provided a recapitulation of recent Library Senate activities regarding the Library Budget situation for the new incoming members of the Executive Board. Board discussed responses from Chancellor Englert, Peacock, recent steps from the Deans and Directors, and possible actions that the LSEB, on behalf of the full Library Senate, may want to take. Members of the board voiced concern over the Chancellor’s response to the Senate and considered suggestions, including drafting a second memorandum to the Chancellor, or putting the issue of Library budget before the Manoa Faculty Senate.

ACTION STEP: The Library Senate Executive Board will draft a response to the Chancellor’s memorandum, which will also include a request for a Manoa Faculty Senate Resolution.

COMMITTEE REPORTS
Elections Committee (Sack)
No report.
Secretary’s note: New committee members took office as of May 2004. Chair is Nancy Sack; continuing member is Carol Kellett; new members are Wil Frost, Pat Polansky and Sara Rutter. Thanks to outgoing chair Yati Barnard and outgoing members Jane Barnwell and Monica Ghosh.

Staff Development Committee (Stone)
No report.

LPC (Wermager)
No Report.

May UHPA Report (Carlson)
Regarding retroactive salary increases for FY 2003/2004, the University will not be awarding the salary increases until they receive the funding from the state. UHPA is trying for the best approach for tax purposes and is pushing for the payment to be no later than May 31, 2004. When more information becomes available, the two UHPA reps (Carlson and Cartwright) will contact the Library faculty members.

Richard Nettell (Manoa, English) and Ruth Horie have been nominated from UHPA to the National Education Association Emerging Leader Academy. We will attend 3 workshops: June 2-6, Nov. 19-21, and Mar. 2-5, 2005.

“The NEA Higher Education Emerging Leader Academy is an intensive, hands-on training program for new and future leaders of NEA higher education locals. Class enrollment is limited to 30, and participants are chosen to reflect NEA higher education membership nationwide. The
ELA requires a commitment to participate in three training sessions over a nine-month period. The training is highly interactive and includes leadership development, communications, organizing, and member recruitment, problem solving, group dynamics, and long-range planning. It provides participants with opportunities to network and identify resources, and it will orient them to the NEA at the state and national level.” More details: [http://www.nea.org/he/leaders/emerging.html](http://www.nea.org/he/leaders/emerging.html)

Manoa Faculty Senate (Chopey)
Summary Notes | Manoa Faculty Senate | 5/5/04
Full draft minutes will be available soon on the Manoa Faculty Senate website at: [http://www.hawaii.edu/uhmfs/](http://www.hawaii.edu/uhmfs/)

1. Adoption of April 21, 2004 minutes
The minutes were approved with minor corrections. Several senators who were present were marked absent because the attendance secretary left before the meeting started. Text of the April minutes is available at [http://www.hawaii.edu/uhmfs/minutes/2003_04/min040421.html](http://www.hawaii.edu/uhmfs/minutes/2003_04/min040421.html).

2. Chair’s report
Senate chair Mary Tiles reported that although the Senate had achieved many important goals this year, two important problems that remain to be solved are the role of the All Campus Council of Faculty Senate Chairs (ACCCFC) and the problem of articulation and system-level involvement in Manoa academic programs. She noted that the Vice-Chancellor for Academic Affairs has a website about articulation ([http://www.hawaii.edu/ovcaa/academics/articulation_policies_procedures.htm](http://www.hawaii.edu/ovcaa/academics/articulation_policies_procedures.htm)).

Tiles also reported that the Manoa budget situation continues to be very serious. Most academic units have no reserve funds in case they go over their budgets. She noted that Library Services has a $140,000 shortfall in its current budget. $30,000 of this will be covered by the UH System, and the rest will come from the Chancellor’s reserve funds. Tiles reported that there have been discussions about adding to the student fees a new fee for library use (a once-per-semester fee that all students pay when they pay their tuition and fees).

3. Resolutions:
The [Committee on Academic Policy and Planning (CAPP) “Resolution on Admission Standards”](http://www.hawaii.edu/uhmfs/documents/resolutions/20040505_reso_capp_admission.html) was approved 43-1, with no abstentions. The resolution aims to revise Manoa admissions standards to make them more stringent. CAPP noted that Manoa’s admission standards have not been revised in 30 years, and during that time, there has been rampant grade inflation in universities and high schools. The resolution claims that the 2.8 GPA that Manoa requires of high school applicants now represents the bottom 40% of high school classes. They reported that some Hawaii high schools have stopped reporting class standing, and the reason they have done so is in order to prevent UH and other universities from holding poor class standing against an applicant. CAPP claims that many academically inferior students who cannot gain admission to Manoa straight out of high school are subverting the system by enrolling in UH community colleges and gaining automatic admission to Manoa by obtaining GPAs as low as 2.05 at the community colleges. The full text of the draft resolution is available at [http://www.hawaii.edu/uhmfs/documents/resolutions/20040505_reso_capp_admission.html](http://www.hawaii.edu/uhmfs/documents/resolutions/20040505_reso_capp_admission.html).

The [Committee on Administration and Budget (CAB) “Resolution on Mission Clarification and Budget Process”](http://www.hawaii.edu/uhmfs/documents/resolutions/20040505_reso_cab_clair.html) was approved unanimously with a minor rewording (the addition of “in addition to undergraduate education” after the fourth word of the sixth paragraph). This resolution was brought forth because the System administration and the Council of Chancellors are currently trying to devise new methodologies for allocations and for budget requests, and there is the danger that Manoa’s mission in the areas of high-level research, graduate education, community service, and advanced professional training might not be adequately taken into account (for example, if the System administration and the Council of Chancellors were to make recommendations that are based solely or mostly on student numbers). The full text of the draft resolution is available at [http://www.hawaii.edu/uhmfs/documents/resolutions/20040505_reso_cab_clair.html](http://www.hawaii.edu/uhmfs/documents/resolutions/20040505_reso_cab_clair.html).

4. Committee reports
This month’s committee reports were submitted in writing. They are available at [http://www.hawaii.edu/uhmfs/sessions/2003_04/index.htm#may](http://www.hawaii.edu/uhmfs/sessions/2003_04/index.htm#may).

5. Other
This was the last meeting of Susan Johnson’s term as senator. Thank you, Susan, for your excellent service as chair of the Committee on Faculty Service this year, and as our Library Services representative to the Senate for the past two years. Sara Rutter began her term as Library Services representative to the Senate at this meeting.
NEXT LSEB MEETING
Scheduled for June 8 (Tuesday) at 9:00 AM at the Admin Conference Room (112).

The meeting adjourned at 10:30 am.

Submitted by Amy Carlson (for Barnwell)