Library Senate Executive Board

Meeting Minutes
2004-06-08

Present: Barnwell (recorder), Carlson, Chopey, Christensen (Acting Chair), Sack, Stone, Wermager

The meeting convened at 9:08 am.

ANNOUNCEMENTS

None.

APPROVAL OF MINUTES

All pending minutes had been previously approved by the LSEB over email and are now on the Library Senate web site, recently migrated to the Library’s server at: http://libweb.hawaii.edu/uhmlib/lseb/lseb_minutes_index.html

MOUs

Chun worked hard to get UHPA and UH Admin to work together to draft language and approve the MOUs. The MOU regarding Article XB is done, the other one is still pending.

WORKLOAD TASK FORCE

Carlson will follow up on status; expect the group to meet soon.

ACCFSC

Christensen attended the meeting of ACCFSC on 21 May. Not much of interest to Library except Distributed Learning Advisory Council (DLAC) has members of library system (at least David Coleman) so we might be mindful of developments.

LIBRARY SENATE MEMOS

In last LSEB meeting it was decided to send another memo to Manoa Senate Committee on Administration and Budget (CAB); primary concern was to encourage Manoa Senate to pass resolution. Discussion of content to include. Christensen noted the CAB and Manoa Senate are pretty dormant until faculty return in the fall. Discussion of “peer institutions” and use of comparative data.

TWO ACTION ITEMS: Carlson will try to collect some of the budget data, especially serials spending compared to peer institutions. Barnwell and Christensen will draft memo.
EVALUATION BY FACULTY OF LIBRARY ADMINISTRATORS

Discussion ensued regarding this action proposed to LSEB fy members of the Library Senate. Background data needs to be gathered and study done before proceeding. Kinds and sources of data to gather were discussed. LSEB plans to bring the issue before an open meeting of the full Library Senate and gather information about performing such an evaluation.

COMMITTEE REPORTS

Elections Committee (Sack): The Elections Committee Policies and Procedures document (rev. Jan. 23, 2002) under Elections Committee (paragraph X.3) says: Eligibility to serve. Prospective candidates must have completed one (1) contract renewal in the University of Hawaii at Manoa Libraries prior to the date of the nominating election. Now that the first contract renewal takes place after two years of employment, the Elections Committee is wondering whether the language should be changed.

ACTION ITEM: Elections Committee will investigate.

Staff Development Committee (Stone): No report.

LPC (Wermager): No report.

June UHPA Report (Carlson): Salary increases for FY 2003/2004 will be added to our June pay. From the UHPA Board notes: Executive Director J. N. Musto reported that the University does not have its own payroll service and depends on the Department of Accounting and General Services (DAGS), who require a 30-day lead-time. Although the University has completed the necessary paperwork to set the retroactive pay increase in motion, the Governor has not yet signed the pay bill. The University is making every effort to ensure that this process is expedited. Faculty should see their retroactive salary increase either in their June 15 paycheck or no later than their June 30 paycheck. The retroactive salary increase will not be in a separate check.

He reported on a meeting that was held with the Attorney General to discuss the enforceability of the negotiated six-year salary increases. The Attorney General was unequivocal in assuring UHPA that no matter what action took place by the Legislature the salary increases were secured. Executive Director Musto also met with Representatives Sylvia Luke, House Vice Speaker, and Scott Saiki, House Majority Leader. They indicated that the action taken by them should not be construed as being unsupportive. UHPA has their full commitment of the funding. They will send UHPA a letter that says they believe when the Legislature acted on Senate Bill #2551, H.D.1, they made a commitment to fund all six years of the 2003-2009 faculty contract and they will do everything in their power so that it is not violated.

Directors Ruth Horie and Richard Nettell from UH-Manoa have been selected to participate on the NEA Higher Education Emerging Leader Academy (ELA), which is a program that provides intensive, hands-on training to new and future leaders over a nine-month period. The goal of the ELA is to help strengthen the long-term viability of state associations in leadership development, communications, organizing, member recruitment, problem solving, group dynamics, and long-range planning. Participants will have opportunities to network and identify resources and orient themselves on the
state and national levels. They are required to attend three separate sessions, and expenses to attend the ELA sessions are paid for by the NEA. UHPA nominated both Ruth Horie and Richard Nettell for their leadership qualities and are pleased that they will have this training and experience offered by the National Education Association.

Jim Cartwright recently sent out an email to inform the Library Faculty of the activities of the Legislative Committee:

In our last meeting of the Legislative Committee, we approved the setup of interviews and the writing of letters to various state wide and local candidates. Letters have gone to both political parties asking them to supply UHPA with names of candidates for the state legislature who would be candidates for our support. (We mentioned several criteria in each letter needed for our support, including willingness to commit to funding the contract between UHPA and the state and willingness to support the commitment of the State of Hawaii to public higher education.) We have also invited all incumbents for the legislature to seek our endorsement via an interview with the committee. As a result of these interviews with incumbents and challengers, we will have more ballots for your consideration.

Reminder: Check out http://www.uhpa.org/ for up to date or additional information.

**Manoa Faculty Senate** (Chopey): None.

**NEXT LSEB MEETING**

Scheduled for July 13 (Tuesday) at 9:00 AM at the Admin Conference Room (112).

The meeting adjourned at 10:25 am.

Submitted by Jane Barnwell