Library Senate Executive Board

Meeting Minutes
2004-12-10

Present:
LSEB: Barnard, Cartwright, Chopey, Christensen (chair), Flynn, Horie, Kwok (recorder), Rutter, Sack, Wermager.

Convened:
The meeting was called to order by Christensen (chair) at 9:00 am in Hamilton Library Addition on the 4th floor.

1. Approval of Minutes

Executive Board Minutes of 2004-12-01 approved.

Executive Board reviewed the full senate minutes of 2004-08-10 for forwarding on to the senate for approval. These are the last minutes of the previous board and were edited for length by the current Executive Board.

2. Planning for Meeting Between LSEB and University Librarian

The Board considered the Senate’s motion on 2004-12-01 to have the LSEB (or a Senate group designated by LSEB) meet with the University Librarian (Diane Perushek) to discuss broad issues of concern on how the library is being administered. The Board determined that it will meet with the University Librarian (Diane Perushek) individually and if needed, arrange additional meetings with the other management personnel (Jean Ehrhorn and Bob Schwarzwalder) at a later date.

The Board discussed the intent of the Senate’s motion and how to proceed.

1. Gather concerns/comments from the Senate.
2. Review and analyze input.
3. Digest and draft a list of topics for discussion.
4. Invite University Librarian to attend a LSEB meeting.
5. Give University Librarian a copy of the topics for discussion.
7. Report to Senate.

3. Announcements

Christensen reported that Diane Perushek and Neal Smatresk have both responded to the Senate’s request for information about the review of administration.

Horie reported:

- Half the chairs in the old staff room belong to the Staff Association, not the library. The Staff Association will follow BMS CAT’s (the company hired to clean and assess) recommendation to dispose of all the chairs to prevent
reintroducing mold. Library Administration apparently wants to save some of the chairs, even through BMS CAT recommended against it.

- UHPA will hold its last meeting for faculty representatives to discuss flood-related issues on December 14, 12:30 pm in Hawaii Hall, Room 208.
- UHPA sent replacement copies of the UHPA contract, constitution, and by-laws to all ground floor librarians and Library and Information Studies Program faculty last week.

4. Next Meeting

Executive Board, December 29, 2004, 9:00-10:00. Location TBA.

The meeting was adjourned at 10:30 am.
Submitted by Theodore Kwok (Secretary)