Library Senate Executive Board

Meeting Minutes
2005-06-29

Present:
LSEB: Cartwright, Christensen (chair), Horie, Kwok (recorder), Rutter, Schultz, Stone

Excused:
Barnard, Chopey, Flynn

Convened:
The meeting was called to order by Christensen (chair) at 10:23 am in Hamilton Library Addition, Yap Conference Room A153.

1. Approval of 2005-06-22 minutes.
Approved.

2. Additions
None


The Board continued discussing the evaluation of library administrators instrument with a focus on the pros and cons of the two versions -- the original version with a single rating system for each of the major categories and a version with a dual rating system (to rate each of the major categories and to rate each of the examples under each category). Rutter will draft instructions for each version for discussion at the next Board meeting on 13 July 2005. The Board also discussed what is the purpose of the evaluation. The evaluation is different from many other types of evaluations seen at the university -- for example, student evaluations of faculty and supervisor evaluations of subordinates. These other types of evaluations are tied to reward systems (tenure/promotion, etc.). In the Senate's case, the evaluation is not a diagnostic tool, rather it is primarily a mechanism to identify problem areas.

4. Committee Reports (via email).

Library Personnel Committee (Schultz): None.

Manoa Faculty Senate (Rutter): None.

Elections Committee (Stone): The Elections Committee is conducting both the nominating and final votes for the Senate Secretary position this month.

Staff Development Committee (Barnard): None.

UHPA (Horie/Cartwright): Manoa Chancellor position. There was much concern that once again, a major administrative decision is being made during the summer when
many instructional faculty are not on campus. The UHPA Executive Committee will
meet on July 15, prior to the July 18 UH Board of Regents meeting, when an acting or
interim Chancellor is likely to be appointed. UHPA will take steps to facilitate wider
faculty input on this important process. Faculty are invited to provide feedback and
names of potential candidates to Mary Tiles: mtiles@hawaii.edu.

5. Next Meeting
13 July 2005

6. Adjourned
11:07 am

Submitted by Theodore Kwok, Secretary