Library Senate Executive Board

Meeting Minutes
2007-06-20

Present:
   Grosenheider, Horie, Johnson, Lebbin, Paseng, Peacock, Riedy, Rutter

Excused:
   Minatodani, Solyom

Convened:
The meeting was called to order by Peacock at 9:00 am in the Yap Room

1. Minutes of May 8, 2007, meeting approved.

2. Changes to LPC Policies and Procedures

Paseng briefed the committee on the background of the proposed LPC changes. There are a few minor, editorial changes and 2 substantive changes to the procedures. Paseng will send out a notice of the proposed changes to the full Senate prior to the full Senate meeting on June 27. The proposals will be discussed at the full Senate meeting, and if agreeable to the Senate, a ballot will be mailed to Senate members afterwards.

3. Election Committee Issues

Peacock reported on the Elections Committee meeting she attended. The Elections Committee recommends that the 2-step election process consisting of a nominating election followed by a final election between the top two vote getters from the nominating election be reinstated. LSEB concurs with this recommendation [Note: The 2-step process was the one followed until the procedures were changed recently.] LSEB will recommend that the full Senate approve the new procedure reinstating a 2-step election process. The chair of the Election Committee will bring proposed procedures to the full Senate for approval at its July meeting.

LSEB decided that the results of the recent elections for chair-elect and secretary which were held under the current one-step process were valid under the procedures in effect at the time the elections were held and new elections would not be held.

Online voting has proven to something of a problem for the Election Committee. It requires extensive training, and the work cannot be easily distributed as it was in the past. Consideration might be given to reducing the size of the committee.

4. Leave Without Pay and Senate Eligibility

We discussed the question of the voting status of librarians on leave without pay, which may occur under various circumstances, including extended illness, insufficient vacation time, or acceptance of other employment. Because in some cases the person on LWOP intends to return and in other instances does not, the Board decided to recommend to the full Senate that a person on leave without pay for 3 or fewer
months would automatically remain a voting member of the Senate. Those on longer leaves without pay would become non-voting associate members unless they request to remain full voting members. Johnson will draft an amendment to the constitution to be presented to the membership at the June 27 Senate meeting.

4. Academic Chairs Policy

It was brought to the Board's attention that Library department heads were not on the email list of the Council of Academic Chairs. There was some question about how active this council is. Horie will follow up.

5. Manoa Faculty Senate Representatives

It was reported that prior to the meeting the issue of who of our Manoa Faculty representatives would serve on the LSEB during the 2-month period when the terms of the outgoing and incoming senators overlap had been resolved. The incoming senators will replace the outgoing Senators (terms end Aug. 31) on the Board at the start of their terms of office on July 1.

6. Collection Services Head

Concern was expressed over the role of librarian faculty in the selection of a new Collection Services Head. Peacock will invite Interim University Librarian Paula Mochida to attend a future LSEB meeting to discuss this.

7. Other Business

It was noted that outgoing Vice Chancellor for Academic Affairs Neil Smastresk has recommended delaying the search for a new University Librarian until the library situation "settles down." Concern was expressed that given the length of time it takes to conduct a search and get someone hired, the search should begin sooner rather than later. Peacock will write a letter to David Chin, chair of SEC, expressing our concern and requesting the support of the Manoa Faculty Senate to expedite this process. [Note: It was later determined that sending such a request should have the prior approval of the full senate]

Peacock will send an invitation to the incoming new Manoa Chancellor Virginia Hinshaw to meet with the LSEB to discuss the library.

Submitted by Allen Riedy, secretary