Library Senate Executive Board

Meeting Minutes
2007-10-23

Present:
  Chopey, Christensen, Horie, Lebbin, Rutter, Wermager
Excused:
  Kellett
Convened:
  The meeting was called to order by Lebbin at 1:30 pm in the BHSD Conference Room

1. Minutes of September 27, 2007, LSEB meeting approved.

2. Committee and Other Reports

  LPC: Chopey noted LPC is in the process of reviewing tenure and promotion applications. Contract renewals will follow in a couple weeks.

  MFS Representative: Christensen reported there were no pertinent developments on the Manoa Faculty Senate. He also said there was nothing new to report from the MFS Library Task Force.

3. Confirmation of LSEB and Library Senate Meeting Schedules for Fall 2007 and Spring 2008

The following meeting dates and times were established:


  Library Senate: 10:00 am, Room 301: 11/06/2007, 12/11/2007, 01/22/2008, 02/19/2008, 03/18/2008, 04/15/2008, 05/20/2008

  LSEB secretary will send an email with the meeting times for the Senate to all library faculty.

4. Invitation to J.N. Musto (UHPA Executive Director) to Attend 11/06/2007 Senate meeting

  Musto has agreed to attend the next Library Senate meeting. Discussion topics include Library organization review and supervisor's role.

5. Evaluation of Library Administrators

  Lebbin reviewed the recommendations made in the Report to the UHM Library Senate on the 2005 Evaluation of Library Administrators. One recommendation was to
conduct the evaluations every other year (2007 would be the appropriate year for the next evaluation). Another recommendation was to appoint a 3-member evaluation committee to oversee and administer the evaluation and report the results. Several names of tenured faculty were suggested for the committee. Lebbin will ask individuals to serve and appoint the chair of the evaluation committee.

6. Resolution on Recruitment and Hiring of Library Department Chairs

Lebbin will draft a resolution for LSEB to submit to the Senate for consideration on the recruitment and hiring of Library Department Chairs.

7. New Business

None

Meeting adjourned at 2:30 pm.

Submitted by Paul Wermager, secretary