Library Senate Executive Board

Meeting Minutes
2007-11-20

Present:  
Chopey, Christensen, Grosenheider, Lebbin, Wermager

Excused:  
Horie, Kellett, Rutter, Solyom

Convened:  
The meeting was called to order by Lebbin at 1:30 pm in the BHSD Conference Room


2. Committee and Other Reports

LPC: Chopey noted LPC has completed review of all tenure and promotion and contract renewal applications.

MFS Representative: Christensen reported the MFS Library Task Force will soon be distributing its survey.

Grosenheider provided an update on the Library Strategic Planning process. Members of the Planning Logistics Team (PLoT) have been undergoing training. Library meetings have not yet been scheduled, but the plan is to hold departmental meetings first, followed by a retreat and then open meetings for anyone to attend.

3. ACRL Standards for faculty status for College and University Librarians

The board of the Association of College and Research Libraries has recently released (June 2007) its revised "Standards for Faculty Status for College and University Librarians." Lebbin suggested the standards should be brought to the Library Senate for adoption or endorsement. Our current Library Personnel Committee Policies and Procedures (section III – Criteria for Tenure and Promotion for Librarians) cites an earlier version of the ACRL document. See http://www.ala.org/ala/acrl/acrlstandards/standardsfaculty.cfm for the current ACRL version.

4. Evaluation of Library Administrators

The 2007 Evaluation of Library Administrators committee has been formed (Amy Carlson, chair, Nancy Sack and Bron Solyom).

Because the "Comments" section in the evaluation instrument may create potential problems related to sunshine laws, LSEB agreed to recommend at the next Faculty Senate meeting to remove the option for comments from the evaluation instrument. LSEB will also recommend that the 2005 Evaluation of Library Administrators instrument not be revised at this time to a statement-based approach. The evaluation
committee will be asked to provide a tentative timeline for the 2007 Evaluation process at the next Senate meeting.

5. Recruitment and Hiring of Library Department Chairs

Lebbin distributed a draft resolution advising the University Librarian that recruitment and hiring of Library Department Heads be at Rank 4 or higher. Lebbin will incorporate some suggested revisions and forward it to LSEB for review.

6. Library Personnel Committee Policies and Procedures

Some potential revisions to the policies and procedures may include: (a) rank of LPC members (Rank 4 or 5), (b) updating reference to ACRL Standards (see above), (c) removal of managerial and supervisory language, (d) role of recommending tenure on initial appointment for faculty and administrators.

Lebbin provided some background on item (d) from the All Campus of Faculty Senate Chairs meeting where Linda Johnsrud (Vice President for Academic Planning and Policy) presented a draft proposed change to BOR Policy Chapter 9-1 that would allow tenure to be recommended on initial appointments for faculty and administrators. The department or department personnel committee would recommend that tenure be awarded in conjunction with the candidate’s initial appointment based on documents received as part of the search process. In the Library this recommendation may be from the Library Personnel Committee.

7. LSEB consultation with University Librarian

LSEB recommended inviting the University Librarian to the January LSEB meeting to discuss the Evaluation of Library Administrators and possibly other items. LSEB will provide her an agenda for her portion of this meeting by the end of December.

Meeting adjourned at 2:45 pm.

Submitted by Paul Wermager, secretary