Library Senate Executive Board

Meeting Minutes
2008-02-05

Present:
Christensen, Grosenheider, Horie, Lebbin, Polansky, Rutter, Solyom, Wermager

Convened:
The meeting was called to order by Lebbin at 1:35 pm in the BHSD Conference Room.

1. Minutes of January 8, 2008 meeting

Approved with earlier corrections.

2. Reports of Officers, Standing Committees, and MFS Representatives

Manoa Faculty Senate: Christensen reported on the January 23 meeting of the MFS at which Interim Vice Chancellor for Academic Affairs Linda Johnsrud presented the strategic preferences outcomes from the system-wide level. Her Powerpoint presentation is on the MFS Webpage.

Staff Development Committee: Grosenheider reported the committee had met to review staff development proposals found in an old document submitted by Kim Nakano (retired from the Library in the late 1990s).

UHPA: Horie indicated the UHPA Board and the Faculty Representatives will meet this Saturday to discuss bargaining issues for the upcoming contract negotiations.

Elections Committee: Solyom reported the electronic voting on the resolution dealing with the rank of department heads will conclude on February 5, 2008. Results of the vote will be communicated to the Library Senate.

3. Evaluation of Library Administrators

Lebbin noted that the results of the 2005 evaluation had been distributed to the University Librarian and to her immediate supervisor, the Manoa Vice Chancellor. It was decided to follow the same protocol; a cover letter and results of the current evaluation will be sent to the Interim University Librarian Mochida and her immediate supervisor, Interim Vice Chancellor Johnsrud. The cover letter will include background information about the evaluation and a statement that she can contact LSEB if she would like a copy of the evaluation instrument.

4. Resolution on the Rank of Departments Heads

As noted above, the voting results on the resolution will be reported in an email to the Library Senate. If approved, Lebbin will draft a memo to the Interim University Librarian.

5. Library Personnel Committee Policies and Procedures
Revisions

Solyom provided the group with a “Library Personnel Committee Proposed Changes Policies and Procedures” handout she had developed for voting purposes. Proposed changes are clearly indicated in bold typeface. The full text of the new Standards for Faculty Status for College and University Librarians, approved at an earlier Senate meeting, will be incorporated in the handout in addition to the footnoted reference. The revisions to the LPC document will be sent to the library faculty for review before an electronic vote on the changes is done.

6. New Business

Recorder: In the absence of Wermager during the next Senate and LSEB meetings, Rutter volunteered to record the minutes.

Topics for the next Senate meeting: Questions arose about the status of various vacant positions in the Library, status of the three Interim Division Heads and Interim Assistant to the Interim University Librarian, and an update on the library budget. Lebbin will inquire if Mochida can attend the next Senate meeting to discuss these topics.

Horie suggested library faculty begin thinking about bargaining issues for the next contract negotiations so they can be relayed to UHPA.

Grosenheider provided an update on the status of the current Strategic Planning process. He offered to provide a similar update to the Library Senate.

Meeting adjourned at 2:20 pm.

Submitted by Paul Wermager, secretary