Library Senate Executive Board

Meeting Minutes
2008-07-29

Present:
Christensen, Grosenheider, Johnson, Lebbin, Polansky, Saeki

Convened:
The meeting was called to order by Johnson at 1:35 pm in the BHSD Conference Room.

1. Minutes of May 6, 2008, meeting were approved.

2. Reports of Officers, Standing Committees, and MFS Representatives

Staff Development Committee: Grosenheider reported the Committee would provide logistical support for a November symposium on Academic Libraries in the 21st century sponsored by the Library. Grosenheider reiterated concerns regarding financial sustainability of the Committee and the ad hoc nature of staff development at the Library. He proposed the Committee be charged with putting together a recommendation for a programmatic approach to staff development and increased funding from Library Administration. The Committee will raise the issue at the full Senate meeting Aug. 12 for recommendations.

Grosenheider also reported that the Committee is looking for a new treasurer as Beth Tillinghast has served in the position since 2003. She is however willing to remain with the Committee, along with the other members, while the Committee drafts its recommendations.

It was pointed out that Elections Committee should be looking to appoint a new Staff Development chair to start in August. Grosenheider said he would be willing to serve as treasurer should a new chair be found.

Library Personnel Committee: Polansky reported that UHPA and UH Administration had formally approved the two changes to the LPC bylaws. The revised document will go up on the Senate Web site.

Chair: Johnson reported that IUL Mochida had verbally explained to her the context of the narrative to the 2008 supplemental budget (http://www.hawaii.edu/libsen/2008SuppBudgetNarrative.pdf) as responses to questions posed in a mass e-mail to the University deans and directors. Johnson asked Mochida to also submit a written response to the Senate.

Johnson distributed the draft of the memo to IUL Mochida addressing the questions regarding the supplemental budget narrative that arose at the July 15 Senate meeting. She will send to the full Senate via e-mail for review and comment at the Aug. 12 meeting.
Johnson also distributed a draft letter to the Chancellor encouraging her office to proceed with the recruitment process for a University Librarian. It was suggested that the letter offer our assistance in facilitating the process, for example, if the Chancellor's office would like recommendations of library faculty to sit on the screening committee. Johnson will revise the letter and send to the Chancellor.

3. Faculty Travel Report

The Senate had not yet received the faculty travel report from Library Administration. Johnson reported Administration wanted to remove funding provided from sources other than general fund before sending to the Senate. They also want to remove names from the list due to a potential privacy issue.

Administration's privacy concern was questioned as it was pointed out that government funding is public and should be made available.

It was countered that the purpose for requesting the report is to note inequities in the system and that that would not require names associated with the report.

LSEB will ask for the report again and then make suggestions.

4. Senate Web site

Lebbin suggested posting to the Senate Web site official communications sent out by the Library Senate for historical purposes and to assist with annual transition between executive boards.

Concern was raised that this may affect the way the Senate carries out business.

LSEB agreed to post official Senate communication on its Web site, but to edit out responses (i.e. e-mail communication).

During the discussion, a question was raised regarding the Senate archives. Johnson will ask Cartwright about the archives policy in place.

Next LSEB meeting: Tuesday, Sept. 23, 10 a.m., BHSD Conference Room.

Meeting adjourned at 2:47 pm.

Submitted by Lori Ann Saeki