Library Senate Executive Board

Meeting Minutes
2008-11-25

Present:
Lebbin (Chair), Carlson, Cartwright, Christensen, Flynn, Horie, Kellett, Saeki

Convened:
The meeting was called to order by Lebbin at 10:05 a.m. in the BHSD Conference Room.

1. Minutes of October 28, 2008, meeting were approved as amended.

2. Reports of Officers, Standing Committees, and MFS Representatives

Elections

The LPC nominating election had been e-mailed out. The e-mail specified who is ineligible and the ballot has a list of eligible faculty and their rank. Elections close Monday night.

Cartwright suggested LPC reconsider the policy that alternates who work three cases in one year be excused from LPC service for the next two years the same as for an elected LPC member. Cartwright will write up a recommendation and send to LPC.

MFS Representative

Christensen distributed a Committee on Academic Program and Planning resolution to include student learning outcomes on forms UHM-1 and UHM-2. The resolution passed at the Nov. 19 MFS meeting.

At the Nov. 19 meeting, MFS also passed the Committee on Professional Matters resolution on dossier simplification. Beginning Fall 2009, the recommended length for the statement of endeavors will be 1-9 pages, and the statement on present and future value will be removed.

The text of the resolutions can be found on the MFS Web site at http://www.hawaii.edu/mfs.

Staff Development

No report.

UHPA Representative
No news regarding collective bargaining.

3. Travel Funds

Lebbin distributed questions from Senate to send to IUL regarding the Faculty Travel Report for LSEB to review and comment on.

Lebbin will forward the questions to IUL Mochida with an introductory paragraph that they are unedited questions solicited from the faculty. Lebbin will also attach the intro paragraph and questions to the agenda for the Dec. 9 meeting of the full Library Senate.

4. Composition of Search Committees

Jan Sung will join the committee on the Composition of Search Committees. The Committee consists of Amy Carlson, Jim Cartwright and Jan Sung with Pat Polansky serving as an advisor. The Committee will make a report at the January LSEB meeting.

5. Tenure upon Appointment

On 14 October 2008, Minatodani distributed by email, LDC notes and recommendations regarding Executive Policy E9.215, Tenure Upon Initial Appointment for the senate’s review and discussion at a future Library Senate meeting.

Horie will check with UHPA if the union has blanket recommendations for implementation of the policy by departments and will coordinate with LPC.

LSEB will ask LPC if they have any changes to make to the LPC Policies & Procedures, and if so, to present them to at the February LSEB meeting to be evaluated for inclusion on the March Library Senate meeting agenda. Carlson will relay this information to LPC.

6. Report to House Finance and Senate Ways & Means Committee

Lebbin revised memo sent to the IUL on 30 October 2008. No response.

Lebbin will send a follow up to the IUL. She will also send a message to the Senate that the memo has been sent to IUL and link to memo on Web site. She will send to LSEB first for comment.

7. New Business

Horie requested scheduled LSEB meetings be moved to 10:30 a.m. to reduce conflict with Cataloging departmental meetings. The Board approved the time change.

Next LSEB meeting: Tuesday, Dec. 23, 10:30 a.m., BHSD Conference Room.

Meeting adjourned at 11:16 a.m.
Submitted by Lori Ann Saeki