Library Senate Executive Board

Meeting Minutes
2010-03-02

Present:
Rutter (Chair), Christiansen (Acting Vice Chair), Sung (Staff Dev. Committee), Wermager (LPC); Kellett (MFS), Cartright (MFS) Acting Secretary; Ni (Elections)
Excused: Horie (Attending Conference) and Mohammed (Travelling)

Convened:
The meeting was called to order by Rutter at 10:00 a.m. in the Yap Room.

1. Minutes of January 5, 2010, were not sent around and are not ready for approval.

2. Reports of Officers, Standing Committees, Representatives

Ni (Elections), Christiansen, no reports

Sung, (Staff Development) On 31 March, the people gathering data from Graduate and Undergraduate student survey of the library will present findings in the Yap Room.

Jim Cartwright had talked to Jan about having Safe Zone Training sessions for library staff. He indicated that he and possibly Cameron Miyamoto of the LGBT Student Services would conduct the training session(s) and that if more than ten were interested, they would hold more training sessions next fall. In course of discussion about Safe Zone Training, Sara suggested LSEB propose a resolution to full senate asking Librarian to designate whole library a Safe Zone with training sessions available as needed. She asked Jim Cartwright to draft resolution.

Question about Staff Development funding brought discussion of fund raising activities. At one time, under John Haak, Staff Development Committee received annually from the Librarian some funds from his discretionary funds. Since he left, this source has dried up. Several senators expressed feeling that Staff Development Committee has worthy causes to support.

Kellett and Cartwright, MFS: Faculty Congress for spring semester met at 300 p.m. on 17 March. Vice Chancellor Kathy Cutshaw presented information on the budget. The salary cuts allow the Manoa campus to balance its budget for this year and the next, but the year the cuts expire, the estimate is that Manoa will be $7 Million in the red.

2. New Business

Vice Chancellor Reed Dasenbrock is scheduled for the Library Senate meeting on 18 May. Sara asked that we encourage members of the senate to send in questions they would like him to address. LSEB will then send on to him the questions. (Also announced that Amy has scheduled Dasenbrock to speak at a Library Forum.)
Evaluation of Administration: Sara announced that James Adamson has agreed to put the evaluation form online. He will ask Dongyun Ni for the Faculty List Elections committee maintains. We will then conduct the survey electronically. Purpose of the faculty evaluation of administration was discussed. Ross indicated that it was and is meant to gather faculty response to individual administrators. It is a beginning step for working out problems where they exist.

Paul Wermager, chair of LPC, handed out a draft of the proposed revisions. LPC will meet in the near future to establish final wording and strategies for obtaining positive responses for the revision. Each of the sections to be revised on the draft had an indication of “house keeping”, merely correcting a few words, punctuation, or phrases; or “UHPA,” requests from the union for wording changes more in keeping with the contracts; or “2010 CBA” indicating language which conflicts with the current recent contract. Paul said he hopes LPC will have a final proposal to the Senate for the 20 April meeting.

Final business was working out the agenda for the 16 Mar. Library Senate meeting. We also talked about providing refreshments to entice enough senators to attend to make a quorum.

Meeting adjourned at 11:00 a.m.

Submitted by Jim Cartright.