Library Senate Executive Board

Meeting Minutes
2010-05-04

Present:
Rutter (Chair), Paseng (Vice-Chair); Sung (Staff Dev. Committee), Wermager (LPC); Kellett (MFS), Cartwright (MFS); Ni (Elections), Mohammed (Secretary)

Excused: Sung, Staff Development (Traveling); Horie, UHPA, (Sick)

Convened:
The meeting was called to order by Rutter at 10:00 a.m. in the Yap Room.

1. Minutes of April 6, 2010 approved.

2. Reports of Officers, Standing Committees, Representatives

a. Cartwright (MFS) reported that CAPS is very busy; Kellett (MFS) spent 2 hours converting docs to pdf; updating the website; it badly needs a content manager. Next full senate meeting is May 5, 2010; Kellett reported on faculty senate elections, sent e-mail.

b. Wermager: LPC changes, James will put on the web; we are going to propose the following change: guidelines for sabbatical; why are the guidelines of sabbatical in the LPC. Remove from LPC, stand alone document; just fyi; remove section 7 from the current LPC policies and procedures and put it as a stand-alone doc for Library senate-remove ambiguous paragraph, LPC, advisory and editorial board for LPC. Wermager will present to LS later.

c. UHPA report (Horie): Some librarians received payroll notification forms (PNF) regarding a change in the funding of their salaries. This seems to be a continuation of a budget-saving process that began last year. The personnel officer stated that the selection of individuals was done alphabetically this time, rather than by descending order of salary, as was done last fall. Some faculty expressed concern that receiving salary from special rather than general funds would make their positions less secure. J.N. Musto wrote that faculty whose salary was shifted from general to special funds are not any less secure in their position, even if not tenured.

Discussion on Paula 360 evaluation: will send to Paula first – paper letter with graphs, tabular information – aggregated information; results of faculty evaluation; will be sharing with library faculty

Cartwright will create slots for Safe Zone training and have librarians sign up.

New Business

Questions for Dean Dasenbrock: We will wait for the Dean to present his Library Forum talk, and then we can sort out and prioritize our questions for him.
Meeting adjourned at 11.16 a.m.

Submitted by Mohammed.