Library Senate Executive Board

Meeting Minutes
2011-09-13 Hamilton Rm 027

Gwen Sinclair (chair); Pat Polansky (vice-chair/chair elect), Ruth Horie (Parliamentarian), David Flynn (UHPA), Allie Jordan (Elections), Jim Cartwright (MFS), Jan Zastrow (Secretary).
Absent: Susan Johnson (LPC), Dore Minatodani (MFS).
Convened: 10:35 a.m.

1. Minutes of August 9, 2011, LSEB meeting approved.
2. Reports
   a. Chair (Sinclair): ACCFSC retreat highlights included:
      1. Moving to a new financial system for budget process
      2. Incoming co-chairs are Robert Cooney (UHM) and Dennis Vanairsdale (KCC)
      3. “Native Hawaiians” now largest group in UH system at 22%
      4. Boarding passes no longer required for travel reimbursement
      5. Full minutes will be sent to Board.
      Sinclair suggested that motions be submitted in writing, and reported that Flynn is now UHPA rep and Horie is parliamentarian.
   b. Vice-chair (Polansky): No report
   c. Secretary (Zastrow): 2011-2012 dates of LSEB and full Senate meetings have been posted on website.
   d. Elections (Jordan): Elections coming up in November.
   e. LPC (Johnson): Absent, no report.
   f. MFS (Cartwright): Cartwright is on the committee for athletics this year.
   g. UHPA (Flynn): The terms for both PAU 116 representatives (Flynn and Horie) end on May 31, 2012. Flynn’s representation on LSEB will end on the same date.
3. Old business
   a. Reorganization survey: Discussion of how to present survey data to MFS. Sinclair will write a cover letter and reformat responses for easier reading.
   b. Display location for plaque for distinguished librarian; Sinclair will follow up with Yati Paseng for update.
4. New business
   a. Discussion of non-library use of Sinclair Library space; decided to bring up to full Senate.
5. Suggested agenda items for September 20 full Senate meeting:
   1. Parliamentarian’s review (Horie)
   2. LSEB reports
   3. Discussion of non-library use of Sinclair Library space
   4. Classification Report

Meeting adjourned 11:30 a.m.
Submitted by Zastrow

[Post-meeting email discussion noted that Minatodani’s question about whether and in what form the reorganization survey results should go to library admin. Sinclair recommended that University Librarian Paula Mochida be sent a copy of the cover memorandum and compilation of survey results as a courtesy.]