LIS Curriculum & Professional Development Committee

minutes

20 April 2007
Noon. ICS Conference Room (POST 302)

Members: Faculty: Péter JACSÓ, Luz Marina QUIROGA, Andrew WERTHEIMER (Chair); Students: Dinah CHAO (Neighbor island representative) [excused], Janel QUIRANTE (Secretary), Vanessa VALLEJOS (ALA-SC representative) [excused]

Committee approved minutes from 23 February, 2007.

Chair’s Report:

a) Our new neighbor island and School Library Media Center student committee member is Dinah CHAO on Kauai. We might use webcam or phone to allow her to participate. She is in a meeting this afternoon though. Her e-mail is dlfchao@hawaii.edu.

b) I worked again with the WebTeam to update course syllabi. We now are only missing syllabi for LIS 602 (first offered in fall), LIS 653 (first offered in fall), LIS 660, LIS 687, LIS 695 (first offered in spring 08), LIS 705, LIS 715. I will send e-mails again to faculty who teach the courses in bold.

c) I am working with Dr Harada and Asato on the UHM COA Self-Study Curriculum Chapter team as representative of CPDC. We are working on an Advising Form, which we will share with the faculty later this afternoon. We are also handling the curriculum mapping chart, but doing this in line with ALA Draft Core Competencies. This issue may get referred back to CPDC.

d) The LIS Faculty approved CPDC plans to make 615 a required course to meet the COA core competency of resource building.

e) The LIS Faculty not only approved the CPDC proposal to require students to meet the “COA technological knowledge competency, students must take at a minimum one of the following courses 663, 647, 670, 671, 672,” but expanded the requirement to two courses., and expanded the list to include ICS 624.
LQ proposed ICS Information Architecture (ICS691) and LIS678 (Personalized Information Delivery: Information Filtering) as other possible courses to fulfill technology requirement, LIS-CC will bring this to Faculty for approval.

f). The CPDC homepage is now linked from the LIS courses page.

**Old Business**

1. Revisit plans for “Power Searching the Web Seminar: Open Access Scholarly and other High Quality Databases with Professor Péter JACSÓ” as our Professional Development offering on 14 May 2007.
   Enrollment: As of today, there are 10 students enrolled, but it is unknown how many of them are from UH, and how many are academic and special librarians. Jacso has requested to increase the number from 18 to 25.
   
   Publicity: Diane Nahl will publicize this class at the next LIS Advisory Board meeting. Reminder emails to be sent after this meeting.
   
   Staffing, lei or refreshments needed: none needed

2. Discuss the draft Policy on Retakes and Application form.
   Pending a re-write, LIS-CC approves this draft. LIS-CC approves content, but information will be presented in a different way.

   Reconsider the Oral Exam Questions discussion.
   LIS-CC will resume discussion of this issue in the Fall 07.

**Report: Ad hoc CPDC Subcommittee on Distance Education** (Quiroga)
At the ICS annual meeting next week, a group will discuss distance education (chaired by Quiroga and Streveler). Issues to consider: modalities, infrastructure, evaluation/feedback from students, student needs. LIS faculty can contribute to this group, especially in terms of student evaluation. Another issue is the discontinuation of WEB-CT use at UH. PPDLA (Pan Pacific Distance Learning Association) can provide resources for distance learning professionals.

**New Business**

Recognize outgoing CPDC Members Vanessa Vallejos and Janel Quirante.
Thank you!

Pool suggestions for either new student members.
LIS-CC faculty will suggest names. Other faculty can also nominate students. In student chapter ASIST/SLA there are many good students that are possible.
Please review the Syllabus Handbook. This is primarily for adjuncts and visiting faculty to help them meet our expectations for syllabus content.
  - New syllabi requirement to go into effect Fall 07.
  - LIS-CC approves draft and will bring to Faculty to approve
  - Question about grading standard, what percent numbers represent which letter grade? What is a passing grade for a prerequisite course? AW will look for a Graduate Handbook.

In order to keep track of CPDC issues, AW created an Annual Report Form. LIS-CC approved the draft and AW is trying to gather this information for previous years (retrospective, at least post-flood.) LIS-CC members will check their files to help update this chart.

Resubmission of LIS course changes: We have to resubmit 650, 662, 663 and go through whole approval process again starting with ICS-CC. It is not clear where these forms disappeared within the system.

Do we want to establish a process to revisit LIS courses?
Past process was not required, and was casual, but the feeling is that there is no time in LIS-CC meetings to do this. A good alternate is for faculty to send documentation of course revisions to LIS-CC. For example, LQ will send recent revision of LIS647 syllabus to LIS-CC and to Vi Harada. LQ will discuss with PJ the content of LIS672.

Neighbor island issue: Alternatives to courses with prerequisites. Fall offerings: LIS 663, LIS 650.
650, not for school library track. 663 has 601 prerequisite. This will impact neighbor island students and will be raised in faculty meeting.

Minutes submitted by Janel Quirante, Secretary.