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**Objective C. Acquire and manage funds and material donations for flood recovery.**

ACTIVITY	DOCUMENTATION	BY WHEN	ASSIGNMENT
C1. Work with University personnel, FEMA, and insurance representatives to procure reimbursement for flood losses	Reports, correspondence, Faculty meeting minutes	Ongoing (repeated requests for LIS to provide same or similar information; conflicting or no response to LIS queries)	Knuth
C2. Work with Alumni Association Board on donation acquisition and disbursal	Receipts, paperwork, correspondence	Ongoing	LIS Chair, Knuth