LIS 615: COLLECTION MANAGEMENT SYLLABUS: SPRING 2019

Instructor: Eric Leong

Contact: Email: emyleong@hawaii.edu (preferred)
         Skype: live:emyleong (by appointment)

Location: Laulima – https://laulima.hawaii.edu/portal

This course is being offered online and does not include any classroom meetings.

---

COURSE CATALOG DESCRIPTION

Prerequisites: None

---

TEXTBOOK & READINGS

Required Textbook:

Additional Readings:
- Additional required readings are listed in the course schedule.
- Articles will be available via Laulima course site.
- You are encouraged to buy a copy of:

---

PROFESSIONAL EXPECTATIONS

All students in the LIS Program are expected to become familiar with and adhere to the Professional Expectations posted at http://www.hawaii.edu/lis/students/professional-expectations-notice/.
TECHNOLOGY REQUIREMENTS

Students should have a reliable internet connection and a computer capable of running the latest internet programs, including a recent web browser, word processor, etc. All coursework will be distributed and submitted via Laulima.

If you have issues with the technology, online help is available. For Laulima issues, there is a “Request Assistance” link on all Laulima pages. Also, you can contact me by email any time. Technological issues are one of the main reasons why students do not succeed in online classes, and the faster they can be resolved, the better.

STUDENT LEARNING OUTCOMES

SLO 3: Create, organize, manage, and discover information resources.

KOKUA

If you need reasonable accommodations because of the impact of a disability, please contact the KOKUA Program (V/T) at 956-7511 or 956-7612 in Room 013 of the Queen Liliʻuokalani Center for Student Services; speak with me privately to discuss your specific needs. I will gladly work with you and the KOKUA Program to meet access needs related to your documented disability.

ASSIGNMENTS

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resource Review</td>
<td>10</td>
</tr>
<tr>
<td>Collection Management Policy Critique</td>
<td>5</td>
</tr>
<tr>
<td>Reflection on Trends/Ethics/Justice Article</td>
<td>5</td>
</tr>
<tr>
<td>Collection Management Project (CMP) Proposal</td>
<td>10</td>
</tr>
<tr>
<td>CMP Portfolio</td>
<td>35</td>
</tr>
<tr>
<td>CMP Reflection</td>
<td>10</td>
</tr>
<tr>
<td>Online Participation</td>
<td>25</td>
</tr>
</tbody>
</table>

Total: 100 points

GRADING SCALE

<table>
<thead>
<tr>
<th>Points</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 – 99</td>
<td>A+</td>
</tr>
<tr>
<td>98 – 94</td>
<td>A</td>
</tr>
<tr>
<td>93 – 90</td>
<td>A-</td>
</tr>
<tr>
<td>89 – 87</td>
<td>B+</td>
</tr>
<tr>
<td>86 – 83</td>
<td>B</td>
</tr>
<tr>
<td>82 – 80</td>
<td>B-</td>
</tr>
<tr>
<td>79 – 77</td>
<td>C+</td>
</tr>
<tr>
<td>76 – 73</td>
<td>C</td>
</tr>
<tr>
<td>72 – 70</td>
<td>C-</td>
</tr>
<tr>
<td>69 – 67</td>
<td>D+</td>
</tr>
<tr>
<td>66 – 63</td>
<td>D</td>
</tr>
<tr>
<td>62 – 60</td>
<td>D-</td>
</tr>
</tbody>
</table>